



संघ राज्य प्रशासन, लद्दाख

**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH**

लद्दाख स्वायत्त पहाड़ी विकास परिषद, लेह

**LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL, LEH**

सचिव का कार्यालय

**OFFICE OF THE SECRETARY**

लेह स्वायत्त पहाड़ी विकास-अधीनस्थ सेवा भर्ती बोर्ड

**LEH AUTONOMOUS HILL DEVELOPMENT-SUBORDINATE SERVICES RECRUITMENT BOARD**

F.No. SECY/LAHD-SSRB/2025/1682-1695

Dated: 31-12-2025

**NOTICE**

**Subject: Provision for Document Verification through Authorized Representative for Matric and 10+2 Level Posts.**

In reference to the Document Verification (DV) of candidates shortlisted for various Matric and 10+2 level posts, it is hereby informed that some candidates were unable to attend the document verification in person due to inclement weather conditions or any other valid reason.

Considering these circumstances and requests received from various quarters, candidates who are unable to appear personally are permitted to send an authorized representative for document verification on **02-01-2026** at **Government Boys Higher Secondary School, Leh (Paras Hall)**. The reporting time shall be **10:00AM**.

The Authorized representative must bring the following document:

- Original documents of the Candidate
- Self-attested photocopies of all required documents
- A signed Authorization letter/Undertaking from the candidate (**Annexure A**)
- Valid photo ID proof of both the Candidate and the Representative

**Note:** Candidates who missed or were unable to report for Document Verification on the Scheduled date shall appear for Document verification on **02-01-2026**

**This issued with approval of the Chairman, LAHD-SSRB**

(रहमतुल्लाह भट्ट) / (Rehmatullah Butt) JKAS

सचिव, लेह स्वायत्त पहाड़ी विकास-अधीनस्थ सेवा भर्ती बोर्ड/Secretary, LAHD-SSRB

**Copy to the:**

1. Deputy Commissioner/Chief Executive Officer, LAHDC, Leh (Chairman, LAHD-SSRB) for kind information.
2. All LAHD-SSRB Members, for kind information.
3. Assistant Director, Information, Leh for information and necessary action. He is requested to give wide publicity for the general information of candidates.
4. Director Door darshan Kendra, Leh with the request that the above notice may kindly be included in the Local News Bulletin for the general information of the candidates.
5. Station Director, All India Radio, Leh with the request that the above notice may kindly be included in the Local News Bulletin as well as employment news for the general information of the candidates.
6. District Informatics Officer National Informatics Centre, Leh with the request that the above notice kindly be uploaded on the Leh District Web-site for general information of the candidates.
7. News Editor, All India Radio, Leh with the request that the above notice may kindly be included in the Local News Bulletin as well as in employment news for the general information of the candidates.
- 8-12. President All Ladakh Student Union, Jammu/Srinagar/Chandigarh/Delhi for wide publicity.
13. Notice Board Employment office, Leh/ website lahdssrb.in
14. Website. Lahdssrb.in

**Annexure A**

**AUTHORIZATION LETTER/UNDERTAKING**

I, .....son/daughter of .....,resident of ....., do hereby authorize....., son/daughter of.....resident of.....,to act on my behalf for the purpose of document verification and submission of my documents. The authorized person is permitted to represent me before the concerned Board and submit, collect, and verify all relevant documents related to the post of .....I further declare that I will personally appear along with all the relevant, documents at the time of counselling.

I hereby declare that all actions taken by the authorized person in this regard shall be considered as legally binding on me. I shall be fully responsible for the authenticity of the documents submitted.

Signature of the Candidate.....

Application No.....

Roll No.....

Board No.....

DV Date.....

Contact No.....

Signature of authorized person:.....

Name.....

Relation.....

Contact No.....