संघ राज्य प्रशासन, लददाख

THE ADMINISTRATION OF UNION TERRITORY OF LADAKH

लददाख स्वायत पहाड़ी विकास परिषद, लेह

LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL, LEH

सचिव का कार्यालय

OFFICE OF THE SECRETARY

लेह स्वायत पहाड़ी विकास-अधीनस्थ सेवा भर्ती बोर्ड

LEH AUTONOMOUS HILL DEVELOPMENT-SUBORDINATE SERVICES RECRUITMENT BOARD

Website: https://www.lahdssrb.in Email: lahdssrb@gmail.com

F.No. SECY/LAHD-SSRB/2022/2854-81

Dated:30-11-2022

ADVERTISEMENT NOTICE NO. 03 of 2022 PHASE-II (GRADUATE LEVEL)

| IMPORTANT DATES | | |
|-----------------------------------------------------------|--------------------------------------|--|
| Opening date for online application 01-12-2022 (04:00 PM) | | |
| Closing date for submission of application | 31-12-2022 (upto 11:00 PM) | |
| Last date for making online fee payment | 31-12-2022 (upto 11:00 PM) | |
| Date of written examination | To be announced on LAHD-SSRB Website | |

Leh Autonomous Hill Development -Subordinate Services Recruitment Board invites online applications from 1. eligible candidates for the district cadre post indicated in Annexure-XIV of this Notice. Only those applications which are successfully filled through the Website of the Board and found in order shall be accepted. Candidates should go through the Advertisement Notice carefully before applying for the post and ensure that they fulfill all the eligibility conditions like Resident Criteria/Age-Limit/Essential Qualifications/Category, etc. as indicated in this Advertisement Notice. Candidature of candidates not meeting the eligibility conditions will be cancelled at any stage of the recruitment process without any notice.

2. **Details of the Posts:**

Details/ Description of posts are given at **Annexure-XIV** of this Notice.

3. **Vacancies and Reservation:**

- i. The Board makes the selection of candidates in accordance with the vacancies reported by the Indenting Departments for various posts. The Board does not have any role in deciding the number of vacancies of any Indenting Department. Implementation of reservation policy, maintaining reservation roster, earmarking of vacancies for different categories and identification of suitability of posts for various benchmark disabilities, are under the domain of the Indenting Departments.
- The vacancies have been advertised by the LAHD-SSRB as per the Indents submitted by the various Departments of Administration of Union Territory of Ladakh. The Board will not be responsible for withdrawal/alteration of the vacancies by the Indenting Departments.
- iii. Reservation for Scheduled Castes (SC), Scheduled Tribes (ST), Economically Weaker Sections (EWS), Ex-Servicemen (ESM) and Persons with Disabilities (PwD) candidates for all posts, wherever applicable and admissible, would be as determined and communicated by the Indenting Departments.
- Crucial date for claim of SC/ST/EWS/PwD/ESM status or any other benefit viz. reservation, age- relaxation etc where not specified otherwise, will be the closing date for receipt of online applications i.e., 31-12-2022.

4. **Resident Criteria:**

Candidate must be a resident of Leh District and must possess a Resident Certificate as per format at Annexure-V issued by a Competent Authority in accordance with the Union territory of Ladakh Grant of Resident Certificate (Procedure) Order, 2021.

5. Age Limit (as on 01-01-2022):

i. The age limit for the posts is 18-42 years as on cut-off date (i.e candidates must have been born not earlier than 01-01-1980 and not later than 01-01-2004)

Note: The upper age limit is inclusive of relaxation of additional (02) two years beyond the prescribed upper age limit as admissible for a period of (02) two years w.e.f. 13-09-2021.

ii. Permissible relaxation in upper age limit for different categories are as under:

| Category | Permissible age including relaxation beyond upper age limit |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SC/ST/EWS | Up to 45 years |
| PwD | Up to 44 years |
| ESM | 3 years after deduction of the actual military service rendered from the actual age as on the closing date for receipt of application from the candidates. Note: Relaxation of additional (02) two years beyond the prescribed upper age limit as provided above will be admissible for a period of (02) two years w.e.f. 13-09-2021. |
| Persons already in government service (in case not covered under other categories e.g.SC/ ST/PwD etc) | Up to 42 years |

- iii. The Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation Certificate/Marksheet will be accepted by the Board for determining the age and no subsequent request for change will be considered or granted.
- iv. The age relaxation for reserved category applicants is admissible only in the case of vacancies being reserved for such categories. The reserved category applicants, who apply against unreserved vacancies, will get age relaxation to the extent it is available to UR category candidates.

6. Essential Qualification Requirement:

- i. Essential qualifications for each post as per the requirement of the concerned Indenting Department, are mentioned in the details/description of Post(s) (**Annexure-XIV**). Candidates must have acquired essential qualification requirement as on crucial date of eligibility i.e. **31-12-2022**.
- ii. All eligibility conditions will be determined with reference to the crucial date of eligibility as mentioned in this advertisement. Candidates whose results of the final examination awaiting as on crucial date of eligibility for the prescribed qualification, are NOT eligible and hence should not apply.
- iii. Selection will be strictly as per Recruitment Rules of the post. It may be noted by the candidates that Equivalency will not be allowed in case it is not mentioned in the prescribed essential qualification for any category of post in the Notice. In case equivalency is allowed in the Recruitment Rules, it is the responsibility of the candidates to submit the necessary documents/ certificates (Order/ Letter with number & date) in support of equivalence, issued by the Government of India/ State Government or by the Competent Authority, as mentioned in the post details against the particular category(ies) of post(s) in the notice, from which he/she obtained the Educational Qualification, failing which his/her application shall be rejected.
- iv. As per Ministry of Human Resource Development Notification dated 10- 06-2015 published in Gazette of India all the degrees/diplomas/certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission. Accordingly, unless such Degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification.

v. As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III(8)(v), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture, and physiotherapy etc are not permitted to be offered under Open and Distance Learning mode. However, B.Tech. degree/diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.

7. Conditions on seeking age-relaxation, reservation:

i. Applicants seeking age-relaxation, reservation, etc shall invariably submit the requisite Certificate as per format mentioned below from competent authority, as and when called for by the LAHD-SSRB, after conduct of the Examination or at any stage thereafter, otherwise their claims for, age-relaxation, reservation etc. shall not be considered.

| S.No | Category | Format | Competent Authority |
|------|---------------------------|---------------|-----------------------------------------------------|
| 1 | SC | Annexure-III | |
| 2 | ST | Annexure-IV | Tehsildar |
| 3 | Resident Certificate | Annexure-V | |
| 4 | Economically Weaker | Annexure-XIII | District Magistrate/Additional District Magistrate/ |
| į | Sections (EWS) | | Sub-Divisional Magistrate/ Tehsildar |
| - | Persons with Disabilities | Annexure-VI | Members/Chairperson of Medical Board & |
| 5 | (PwD)[OH/HH/VH/Others] | Annexure-VII | Countersigned by the Medical |
| | | Annexure-VIII | |
| | | Annexure-IX | Superintendent/CMO/Head of Hospital |
| 6 | Government Employees | Annexure-XI | Head of Department |
| 6 | | Annexure-XII | Applicant themselves |
| 7 | ESM | Annexure-X | Zila Sainik Welfare Officer/Commanding Officer |

- ii. The Certificate of disability issued under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act,1995 (1 of 1996) and J&K Reservation Rules 2005 will be valid.
- iii. Age-relaxation and reservation is not admissible to sons, daughters, and dependents of Ex-Servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.
- iv. **Ex-Servicemen:** An "ex-serviceman" means a person who has served in Army, Navy or Air Force and has been honourably discharged and has not come to notice for any criminal or anti-national activity.

8. Provision of Compensatory Time and assistance of scribe:

- i. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe will be provided, subject to such requests being made to the Board. Since some categories of posts are not identified suitable for the persons with both arms affected (BA) disability, therefore facility of scribes will not be admissible to such candidates.
- ii. In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at_Annexure-I.

- iii. The candidates will have the discretion of opting for his/ her own scribe or the facility of scribe provided by the Board. Appropriate choice in this regard will have to be given by the candidate to the Board.
- iv. In case a candidate opts for his/ her own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. The candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe as per proforma at **Annexure-II** along with a photocopy of the ID proof of the scribe signed by the candidate.
- v. Own scribe should not be a candidate of this examination. If a candidate is detected as assisting another PwD candidate as scribe in this examination then the candidatures of both the candidates will be cancelled.
- vi. A compensatory time of additional 20 minutes per hour will be provided to the persons who are allowed use of scribe.
- vii. One eyed candidates and partially blind candidates who can read the normal Question Paper set with or without magnifying glass and who wish to write/ indicate the answer with the help of Magnifying Glass will be allowed to use the same in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own Magnifying Glass to the Examination Hall.

9. Submission of Application/How to Apply

- i. All candidates must apply online through LAHD-SSRB's online application portal (https://www.lahdssrb.in).

 Applications submitted by other means/mode, received by post/by hand/by mail etc will not be accepted and will be summarily rejected. No correspondence will be entertained in this regard.
- ii. Candidates will have to apply for each category of post separately and pay fee for each category of post.
 e.g., if a candidate wishes to apply for Forest Guard and Orderly both, he/she must pay fee for each category of post.
- iii. The process of filling online application consists of two parts: i.e One-time registration and filing online application for the vacancies notified.
- iv. For one-time registration, click on "REGISTER" Link provided on http://lahdssrb.in
- v. Candidates should have their own mobile number, valid & active personal email id. Contact details must be correct & active during the recruitment cycle.
- vi. One-time registration process requires filling up of Basic details, Contact Details and uploading of scanned image of passport size photograph and signature.
- vii. Candidates are required to upload the scanned image of passport size photograph & signature in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height).
- viii. After successful registration, the candidate will get a user Id & password on registered email which will be used to login for filling of application.
- ix. Candidates need to login by clicking on "Candidate Login". Once successful Login, the candidate can check all available advertisements and click on "Apply Now" against the posts.
- x. Eligibility of the candidate will be considered on the strength of the information furnished in the online application form. After final submission, request for change/correction in the particulars given in the application form, shall not be entertained under any circumstances. LAHD-SSRB will not be responsible for any consequences arising out of non-acceptance of any correction/deletion in any particulars given by candidates in application form. Hence candidates are advised to fill the application form carefully.
- xi. When application is successfully submitted, it will be considered provisionally accepted. Candidates are advised to take a printout of application. No printed copy of application is required to be sent to LAHD-SSRB. However, candidates must produce duly signed printed copy of application at the time of document verification, if provisionally shortlisted.
- xii. Candidates are advised to submit online applications much before the closing date and not to wait till last date to avoid the possibility of network congestion or failure to login to the website on account of heavy

rush/load on the website during the closing hours/days. LAHD-SSRB will not be responsible for the candidates, if candidates are not able to submit their applications within the last date due to the aforesaid reasons.

10. Application fee and Mode of payment of fee:

- i. APPLICATION FEE: Non-refundable/Non-transferable application fee of ₹ 200/- (Two hundred only) is to be paid by the candidate.
- ii. MODE OF PAYMENT: Fee is to be paid online through credit card/debit card/net banking/UPI. All applicable service charges i.e. bank charges shall be borne by candidates only. Application fee paid by the candidates who have not completed their application or whose application is rejected will NOT be refunded. Application fee once paid shall NOT be refunded under any circumstances nor it will be adjusted against any other examination. No representation against such rejection will be entertained.
- iii. Candidate's Application will not be considered if fee is not paid for that application.

11. Scheme of Examination:

i. There will be OMR based written examination consisting of objective type multiple choice questions, for the posts with minimum educational qualification, Graduate Level. The details of subjects, marks, and number of questions subject-wise will be as given below: -

| Part | Subject | No. of Questions/ Maximum Marks | Total Duration | |
|------|-----------------------|------------------------------------|-----------------------------------------------|--|
| Α | General Intelligence | 25 | 1 hour & 30 Minutes | |
| В | General Awareness | 25 | | |
| С | Quantitative Aptitude | 25 | (2 hours for candidates eligible for scribes) | |
| D | English Language | 25 | | |

- ii. There will be **negative marking of 0.25 marks** (out of maximum 1 mark per question) for each wrong answer.
- iii. The medium for examination will be English.
- iv. Based on the marks scored in the OMR Based Written Examination, candidates will be shortlisted. The Board shall have the discretion to fix minimum qualifying score taking into consideration, category-wise vacancies, and category-wise number of candidates.
- v. Skill Tests like Typing Test and Physical Efficiency Test, etc., where prescribed in the Essential Qualification, will be conducted, which will be of a qualifying nature.
- vi. Availability of exemption/relaxation to the PwD candidates for attempting the TT/PET shall be communicated later. Detailed instructions regarding TT/PET will be provided by the Board on its website https://lahdssrb.in
- vii. Tentative Answer Keys will be placed on the LAHD-SSRB's website after the Examination. Candidates may go through the Answer Keys and submit representations, if any, within the time limit given by the Board through on- line modality only, on payment of ₹ 100/-per question. Any representation regarding Answer Keys received within the time limit fixed by the Board at the time of uploading of the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Board in this regard will be final. No representation regarding Answer Keys shall be entertained later.
- viii. Candidates are advised to make sure before opting for any category of post that they fulfill the requirements for that category.

12. Syllabus:

The syllabus of the examinations will be commensurate to essential qualification required for the post. Indicative Syllabus for the Written Examination:

Graduate level

Part-A (General Intelligence): It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial

orientation, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/ pattern-folding& un-folding, Figural Pattern-folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers, Small & Capital letters/numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence.

Part-B (General Awareness): Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining History, Culture, Geography, Economic Scene, General Policy & Scientific Research.

Part-C (Quantitative Aptitude): The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage. Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.

Part-D (English Language): Candidates' ability to understand correct English, his basic comprehension and writing ability, etc. would be tested.

The questions in Parts A, B, & D will be of a level commensurate with the essential qualification viz. Graduation and questions in Part-C will be of 10th standard level.

13. Examination Centre:

Examination Centres shall be in Leh only.

14. Date of Examination and Admit Card:

- i. The date of examination will be published on website later. The date, time & venue of examination will be given on admit card. The admit cards will be available on our website http://lahdssrb.in for download/print, tentatively 02 weeks prior to examination.
- ii. Admit cards will not be sent by post.
- iii. Candidates must print the admit card and carry it for appearing in examination. Valid original photo Id is mandatory along with admit card to appear in the examination.
- iv. LAHD-SSRB reserves the right to divert candidate of any centre to other centre depending upon operational constraints. LAHD-SSRB will not entertain any request for any change in examination city, centre, date allotted to candidate(s). Mere issue of admit card to the candidates will NOT imply that their candidature has been finally accepted by the LAHD-SSRB.

15. <u>Selection Procedure:</u>

i. Recruitment to the posts in **Annexure-XIV** of this notice will be made through OMR based written examination consisting of objective type multiple choice questions.

- ii. SC, ST, EWS, ESM and PwD candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the general/ unreserved vacancies in the post as per their position in the overall merit or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, EWS, ESM, and PwD candidates.
- iii. SC, ST, EWS, ESM, and PwD candidates who qualify on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances, extended zone of consideration, etc., irrespective of his/ her merit position, is to be counted against reserved vacancies and not against un-reserved vacancies. Such candidates may also be recommended at the relaxed standards to the extent of number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of ex-serviceman are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption will not be termed as relaxed standards in regard to age. Similarly, for PwD candidates, relaxation in upper age limit will not be termed as relaxed standards.
- iv. A person with disability (PwD) who is selected on his/ her own merit can be appointed against an unreserved vacancy provided the post is identified suitable for Persons with Disability of relevant category.
- v. The function of the LAHD-SSRB is to select and nominate the shortlisted candidate(s) to the concerned Department based on vacancies projected by Departments. Nomination shall be based on merit of the candidates and preference of post given by the candidates. Processing of their candidature, preference of Post/Department shall be sought by the Board through its Portal, after the written examination or at the time of Document Verification.
- vi. Offer of appointment will be issued by concerned Department subject to satisfying all eligibility criteria including antecedents and character.

16. Document Verification

- Depending on the number of vacancies of a particular post, candidates will be provisionally shortlisted for the next stage of scrutiny based on the score and merit of candidates in the OMR Based Examination in the following ratio:
 - In the ratio of 1:20, for upto 5 vacancies for any category of posts.
 - In the ratio of 1:10, for more than 5 vacancies for any category of posts, subject to minimum100,

provided they secure the minimum qualifying marks in examination. However, this ratio may increase or decrease depending upon departmental requirements. The last candidate securing equal marks in the bracket will also be included. Provisionally shortlisted candidates in written examination will be called for Document Verification for final selection.

- ii. In case, during the stage of Scrutiny of documents/ Document Verification, the Board observes that the vacancy(ies) for a particular category of Post(s) is/are not getting filled up completely, an additional number of candidates who have qualified in the Written examination, in the order of merit, shall be called, at the discretion of the Board.
- iii. Scrutiny of Documents will be carried out by the Board in consultation with concerned Indenting Department(s).

17. Reasons for Rejection/Cancellation of Application /Candidature:

- i. Applications being incomplete.
- ii. Any variation in the Signatures (signatures done on the Print out of the Application Form and on other Documents must be the same).
- iii. Application without clear photograph (miniature photograph/side facing photograph/ photographs with goggles / photographs with caps /no photographs/blurred photographs etc.) and legible signature.
- iv. Non-payment of Examination Fees

- v. Fee not paid as per instructions.
- vi. Under-aged/overaged candidates.
- vii. Not having the requisite Essential Qualification as on 31-12-2022 and Age as on 01-01-2022.
- viii. Incorrect information or misrepresentation or suppression of material facts.
- ix. For carrying prohibitive items to the Examination premises/Hall.
- x. Non-production of original certificates at the time of Document Verification.
- xi. Indulging in any of the malpractices listed at Para-19 of the Notice.
- xii. Candidates who are found in an inebriated condition in the Examination Hall.
- xiii.Any other irregularity.

18. Resolution of tie cases:

In cases where more than one candidate secures the equal aggregate marks in written examination tie cases will be resolved by applying following criteria, one after another, as applicable till the tie is resolved.

- a. Date of birth, older candidate placed higher in merit list.
- b. Higher qualification acquired
- c. Higher aggregate percentage obtained in basic qualification
- d. alphabetical order of name

19. Penalty/ Debarment of candidates for Malpractices:

If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Board for the period mentioned below:

| S. No | Type of Malpractice | Debarment Period |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 1 | Taking away any examination related material such as OMR sheets, Rough Sheets, Answer Sheet etc. from the examination hall or passing it onto unauthorized persons during the conduct of examination. | |
| _ 2 | Leaving the Examination Venue uninformed during the Examination | 2 Years |
| 3 | Misbehaving, intimidating or threatening in any manner with the Examination functionaries' i.e. Supervisor, Invigilator, SecurityGuard or LAHD-SSRB Officials etc. | 3 Years |
| 4 | Obstruct the conduct of examination/ instigate other candidates not to take the examination. | 3 Years |
| 5 | Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc. | 3 Years |
| 6 | Obtaining support/ influence for his/ her candidature by any irregular or improper means in connection with his/ her candidature. | |
| 7 | Possession of Mobile Phone in "switched on" or "switched off" mode. | 3 Years |
| 8 | Damaging examination related infrastructure/ equipment. | |
| 9 | Appearing in the examination with forged Admit Card, identityproof, etc. | 5 Years |
| 10 | Possession of firearms/weapons during the examination. | 5 Years |
| 11 | Assault, use of force, causing bodily harm in any manner to the examination functionaries i.e. Supervisor, Invigilator, SecurityGuard or LAHD-SSRB Officials etc. | 7 Years |
| 12 | Threatening/ intimidating examination functionaries with weapons/ Fire arms. | 7 Years |
| 13 | Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or bodyparts, etc. | |
| 14 | Possession of Plustooth Povises and any others between and any | |
| 15 | Impersonate/Procuring impersonation by any person. | 7 Years |
| 16 | Taking snapshots, making videos of question papers or examination Material, labs, etc. | 7 Years |

20. LAHD-SSRB Decision Final:

The decision of LAHD-SSRB in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list & allotment of posts/organizations to selected candidates, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ Correspondence will be entertained in this regard.

21. Jurisdiction of Courts/Tribunals: .

Any dispute in regard to this recruitment will be subject to Courts/ Tribunals having jurisdiction over Leh District where LAHD-SSRB is located.

22. Caution

- i. Candidates are advised not to fall in trap of fraudulent recruitment advertisements and job offers being made by some unscrupulous elements forging LAHD-SSRB name. The official website of LAHD-SSRB is https://www.lahdssrb.in/ for any information/updates etc.
- ii. Please note that LAHD-SSRB does not request any payment at any stage of selection process except an application fee of ₹ 200/- wherever applicable (required along with the application submission). If anyone is contacted with any request, please do not respond/act on such E-mail/phone call etc. and inform LAHD-SSRB immediately.

23. <u>Important Instructions to Candidates:</u>

| l i. | BEFORE APPLYING, CANDIDATES MUST TO GO THROUGH THE INSTRUCTIONSGIVEN IN THE NOTICE |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| " | OF EXAMINATION VERY CAREFULLY. |
| ii. | THE CANDIDATE MUST WRITE HIS NAME AND DATE OF BIRTH STRICTLY AS RECORDED IN THE MATRICULATION/ SECONDARY CERTIFICATE. IF ANY VARIATION IN THE DATE OF BIRTH IS OBSERVED AT THE TIME OF ENTRY IN THE EXAMINATION VENUE, HE/SHE SHALL NOT BE ALLOWED TO APPEAR IN THE EXAMINATION. FURTHER, IF ANY VARIATION IN THE NAME AND DATE OF BIRTH IS OBSERVED AT THE TIME OF DOCUMENT VERIFICATION, HIS/ HER CANDIDATURE WILL BE CANCELLED. |
| iii | CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH |
| | BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE |
| | POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE LAHD-SSRB |
| | WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURINGTHE CLOSING DAYS. |
| iv | The LAHD-SSRB will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of OMR based examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). Copies of self-attested supporting documents along with print out of the online application form will be sought at the time of Scrutiny Stage |
| | from the shortlisted candidates for the said stage of scrutiny / Document Verification. When scrutiny of |
| | documents is undertaken at any stage of the recruitment process, if any claim made in the application is not found substantiated, the candidature will be cancelled and the LAHD-SSRB's decision shall be final. |
| V | Candidates seeking reservation benefits available for SC/ ST/ PwD/ EWS/ ESM must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim. |
| vi | Candidates with benchmark physical disability only would be considered as Persons with Disabilities (PwD) and entitled to reservation for Persons with Disabilities. |
| vii | When application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take printout of the application form for submission at the scrutiny stage as and when called for by the LAHD-SSRB after conduct of the OMR Based Examination as well as for their own records. |
| Viii | Only one online application is allowed to be submitted by a candidate for one category of post. Therefore, the candidates are advised to exercise due diligence at the time of filling their online Application Forms. In case, more than one application of a candidate is detected for one category of post, all applications will be rejected by the LAHD-SSRB and his/her candidature for the examination will be cancelled for that post. |

| ix | The candidates must write their name, father's name strictly as given in the Matriculation/ Secondary Certificates otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the LAHD-SSRB. |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| × | In the online Registration and Application Form, candidates are required to upload the scanned passport size photograph and signature in JPEG format (20 KB to 50 KB). The photograph should not be more than three months old from the date of publication of the Notice of Examination. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height) and the face should occupy about 40% of the area of the photographwith a full-face view. The photograph should be preferably without cap. Applications with poor quality, miniature and blurred photographs/side facing photographs will be rejected. |
| Xi | The candidates must carry two passport size recent colour photographs and a latestphoto bearing identification proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card or any photo bearing ID card issued by Central/State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination |
| xii | In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable forsuitable legal action under cyber/ IT act. |
| xiii | No Admit Card for aforesaid examination will be issued by post. Candidates are required to download admission certificate for the examination from the LAHD-SSRB website. |
| xiv | After successful submission of online Application Form, candidates must take a print out of the online Application Form for submitting the same along with requisite documents, duly self-attested, as and when called for by the LAHD-SSRB after the conduct of OMR Based Examination. |
| xv | Fee payable: ₹ 200/- (Two hundred only). |
| xvi | All the candidates qualified for Document Verification will be required to appear for |
| | Document Verification in the Office of LAHD-SSRB. |
| xvii | Special attention is invited to the declaration at the end of the Application Form. Before agreeing to /signing the declaration, the candidates must go through the Application details filled in and the contents of the declaration itself and agree to/signit only after satisfying themselves that the information furnished is correct. Any concealment/misrepresentation/misdeclaration shall lead to cancellation of candidature. |

24. <u>Canvassing:</u>

Canvassing in any form will disqualify the applicant

25. Good Mental and Bodily Health of the Candidate:

A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient discharge of his/ her duties in the service. A candidate who, after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements, will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined.

Sd/-Chairman, LAHD-SSRB/ Deputy Commissioner/CEO, LAHDC, Leh

Copy to the:

- 1. Divisional Commissioner Ladakh for kind information.
- 2. Deputy Commissioner/Chief Executive Officer, LAHDC, Leh (Chairman, LAHD-SSRB) for kind information.

- 3. Sh. Sonam Norboo, KAS, Additional District Development Commissioner Leh, Nominated Member LAHD-SSRB, for kind information.
- 4-9 Sub Divisional Magistrate Nubra, Khaltsi, Nyoma, Durbuk, Kharu, and Liker with the request to display the above notice at conspicuous place in their Sub-Divisions.
- 10. Assistant Director, Information, Leh for information and necessary action. He is requested to give wide publicity for the general information of candidates.
- 11. Director Doordarshan Kendra, Leh with the request that the above notice may kindly be included in the Local News Bulletin for the general information of the candidates.
- 12. Station Director, All India Radio, Leh with the request that the above notice may kindly be included in the Local News Bulletin as well as employment news for the general information of the candidates.
- District Informatics Officer National Informatics Centre, Leh with the request that the above notice kindly be uploaded on the Leh District Web-site for general information of the candidates.
- 14. Pvt. Secretary to the Advisor to the Hon'ble Lt. Governer UT Ladakh for kind information of the Advisor.
- 15. Pvt. Secretary to the Commissioner/Secretary GAD UT Ladakh for kind information of the the Commissioner/Secretary.
- 16, OSD to Secretary, Labour & Employment UT Ladakh for kind information of the Secretary.
- 17. Pvt. Secretary to Chief Executive Councillor LAHDC, Leh for kind information of the Hon'ble C.E.C.
- 18. News Editor, All India Radio, Leh with the request that the above notice may kindly be included in the Local News Bulletin as well as in employment news for the general information of the candidates.
- 19. P.A. to Dy. Chairman LAHDC, Leh for kind information of the Hon'ble Dy. Chairman.
- 20. P.A. to Executive Councillor (ASH) for kind information of the H.E.C
- 21. P.A. to Executive Councillor (Minority/Forest) for kind information of the H.E.C.
- 22. P.A. to Executive Councillor (Agriculture) for kind information of the H.E.C.
- 23-27. President All Ladakh Student Union, Jammu/Srinagar/Chandigarh/Delhi for wide Publicity.

28. Notice Board Employment office, Leh/ website lahdssrb.in.

(देलेक्स नमग्याल)/ (Delex Namgyal) JKAS

सचिव, लेह स्वायत पहाड़ी विकास-अधीनस्थ सेवा भर्ती बोर्ड/Secretary, LAHD-SSRB

Annexure-I

Certificate regarding physical limitation in an examinee to write

| This is to certify that, I have examined Mr/Ms/Mrs_disability), a person withcertificate of disability), S/o / D/ostate that he/ she has physical limitation which hampers | (nature and percentage of disability as mentioned in the a resident ofVillage/District/State) and to |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| • | Signature Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution |
| | Name & Designation |
| A) - | • |
| INA | ame of Government Hospital/Health Care Centre with Seal |
| | |
| Place: | |
| Date: | |
| Note: | |
| Certificate should be given by a specialist of the relevant s Locomotor disability-Orthopaedic specialist/ PMR). | tream/ disability (e.g. Visual impairment-Ophthalmologist, |

Annexure-II

Letter of Undertaking for Using Own Scribe

| I | a candidate with | | | (name of the disability) |
|-------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------|-------------------------------------|------------------------------------------------------|
| appearing for the | | (name of t | he examination |) bearing Roll No |
| at (name of the centr of the State/ UT). My qualification is | e) in the District | | , | (name |
| I do hereby state that | undersigned for takir | (nam | ne of the scribe id examination. | ·) will provide the service |
| I do hereby undertake that his/ her q itis found that his/ her qualification is forfeit my right to the post and claims | not as declared by t | he undersigne | ed and is beyon | In case, subsequently d my qualification, I shall |
| (Signature of the candidate with Disab | oility) | | | |
| Place: | | | | |
| Date: | | | | |

Annexure-III

FORM OF CERTIFICATE: TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTES INSUPPORT OF HIS CLAIM

Form of Caste Certificate

| This is to certify that Mr./Miss/Mrs | Son/daughterof of village/Town |
|--------------------------------------|------------------------------------------------------------------------------|
| District/Division | of State |
| belongs to the | Caste which is recognized as a Scheduled shmir) Scheduled Caste Order, 1956. |
| | Signature |
| | Designation |
| | (With seal of the Competent Authority) |
| | |
| Date | |

Annexure-IV

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED TRIBES INSUPPORT OF CLAIM

Form of Tribe Certificate

| This is to certify that | Son/daughter |
|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| of | of Village/Town |
| District/Division Tribe which is specified as a Scheduled Scheduled Tribes Order, 1989, as amende | of the Statebelongs to the Tribe under the Constitution (Jammu and Kashmir) and from time to time. |
| | Signature: |
| | Designation_: |
| | (with seal of the Competent Authority). |
| | |
| Date | |

Annexure -V

Format for Resident Certificate

Administration of Union Territory of Ladakh (Office of the Tehsildar/Competent Authority______) RESIDENT CERTIFICATE Certificate No.____ Dated:____ This is to certify that Shri/Smt/Kumari__ ____son/daughter/wife resident of ________Post Office _____ District______ of UT of Ladakh, Pin Code__ Aadhar No. _____whose photograph is attested below is a resident of Union territory of Ladakh. That the applicant is eligible in terms of the para 5 of the Grant of Resident Certificate (Procedure) Order, 2021. Signature with seal of Tehsildar/CompetentAuthority Authority_____ Name_____ Designation____ Recent passport Size photograph of the applicant with stamp

and seal of

Authority

Tehsildar/Competent

Page 16 of 28

ANNEXURE-VI

Application for Obtaining Certificate of Disability by Persons with Disabilities

| (1) | Name: | - | |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | (Surname) | (First Name) | (Middle Name) |
| (2) | Father's Name: | Mother' | s Name: |
| (3) | Date of Birth :// | (Date) (Month) (Year) | |
| (4) | Age at the time of applicati | on:years | |
| (5) | Sex: Male/Female/Transger | nder: | _ |
| (6) | Address: | | |
| | (a) Permanent address | - | ent Address (i.e. for communication) |
| (7) (i) (ii) (iii) (iv) (v) | (c) Period since when residi Educational Status (please Post Graduate Graduate Diploma Higher Secondary High School | | |
| (vi) (vii) (viii) | Middle Age Primary Non-literate | | |
| (8) (9) (10) (11) | Occupation: Identification marks: (i) Nature of disability: Period since when disabled | | _(ii) |
| (12) | (i) Did you ever apply for issu(ii) If yes, details: | e of a certificate of disab | - |
| (a) (b) | Authority to whom and district Result of application: | | |
| (13) | Have you ever been issued a | certificate of disability in | the past? If yes, please enclose a truecopy |
| b is | elief, and no material informatio | n has been concealed or n | pove are true to the best of my knowledge ar nisstated. I further state that if any in-accurac of any benefits derived and other action as pe |
| | Date: Place: | (| (signature or left thumb impression of person with disability, or of his/her legal guardianin case of persons with intellectual disability, autism, cerebral palsy and multiple disabilities, etc. |

ANNEXURE-VII

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case oblindness)

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (showing face only) of the person with disability

| hic is to | | | | | |
|-------------|--------------------|----------------------------|------------------------|------------------------|-------------|
| | | | | son/wife/daugh | |
| | | dent of House No | | | 9.00. 0.0.0 |
| | | Post Offic | | District | State |
| | , whose p | photograph is affixed at | oove, and am satisfied | dthat: | |
| (A) | he/she is a | a case of: | | | |
| | locomo | otor disability | | | |
| | dwarfi | sm | | | |
| | blindne | ess | | | |
| (Please ti | ck as applicable) | | | | |
| (B) | the diagnosis | in his/her case is: | | | |
| disability/ | dwarfism/ blindnes | ss in relation to his/her_ | | | |
| | | itted the following docu | | sidence:- | |
| 2. The a | | | ment as proof of res | ity issuingcertificate | |

Signature/thumb impression of theperson in whose favour certificateof disability is issued

ANNEXURE-VIII Certificate of Disability

(In cases of multiple disabilities)

(Name and Address of the Medical Authority issuing the Certificate)

| Certificate No. | Date |
|-----------------|------|
|-----------------|------|

Recent passport size attested photograph (Showingface only) of the person with disability.

| | | | | L | | | |
|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------|--|--|--|
| | | | | | | | |
| This is to certify that we have carefully examined Shri/Smt./Kum | | | | | | | |
| •••• | n/wife/daughter of Shri years, male use No Ward/Villa | e/female, Registra | ation No | permanent resident of | | | |
| (A) im of | ate, whose photogra) he/she is a case of Multiple pairment/disability has been eva the guidelines to be specified) f ability in the table below: | e Disability. His/ aluated as per gu | her extent (iidelines (| sfied that: of permanent physical number and date of issue and is shown againstthe relevant | | | |
| S.No. | Disability | Affected partof body | Diagnosis | Permanent physical impairment/mental disability (in%) | | | |
| 1. | Locomotor disability | @ | | | | | |
| 2. | Muscular Dystrophy | | | | | | |
| 3. | Leprosy cured | - | | | | | |
| 4. | Dwarfism | | | | | | |
| 5. | Cerebral Palsy | | | | | | |
| 6. | Acid attack Victim | | | | | | |
| 7. | Low vision | # | | | | | |
| 8. | Blindness | # | | | | | |
| 9. | Deaf | £ | | | | | |
| 10. | Hard of Hearing | £ | | | | | |
| 11. | Speech and Language disability | | | | | | |
| 12. | Intellectual Disability | | | | | | |

| 13 | 3. | Specific Learning Disability | | | | | | |
|----------------------------------------------------------|-------------------|----------------------------------------------------|-----------------------------------|-----------------------|--|--|--|--|
| 14 | 4. | Autism Spectrum Disorder | | | | | | |
| 15 | 5. | Mental illness | | | | | | |
| 10 | 6. | Chronic Neurological | | | | | | |
| | | Conditions | | | | | | |
| 17 | 1 | Multiple sclerosis | | | | | | |
| 18 | 8. | Parkinson's disease | | · | | | | |
| 19 | 9. | Hemophilia | | | | | | |
| 20 | 0. | Thalassemia | | | | | | |
| 2: | 1. | Sickle Cell disease | | | | | | |
| | @ | e.g.Left/right/botharms/legs # | e.g. Single eye £ e.g | .Left/Right/both ears | | | | |
| 3. | Re (i) (ii) | eassessment of disability is: Not necessary, or | yearsmonths, and (DD)/ (MM)/ (YY) | | | | | |
| 4. | | The applicant has submit | ted the following document as pr | oof of residence: - | | | | |
| | | Nature of | Date of issue | Details of | | | | |
| | | document | | authority | | | | |
| | | | | issuing | | | | |
| | | | | certificate | | | | |
| | | | | | | | | |
| | 5. \$ | Signature and seal of the Medica | l Authority. | | | | | |
| | | | | | | | | |
| Name and Seal of Member Name and Seal of Member Name and | | | | | | | | |

Chairperson

Signature/thumb impression of the person in whose favourcertificate of disability is issued.

ANNEXURE-IX

Certificate of Disability

(In cases other than those mentioned in Annex VII and VIII) (Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (Showing face only) of the person with disability.

| ~ . | | C | | B 1 . | |
|------------|--------|------|------|-------|--|
| - | ודייני | TIC | ate. | No. | |
| _ | -I U | 1100 | | 110 | |

Date:

| - | This is to | certify that I have careful | ly examined S | hri/Smt/Kum | |
|---|------------|---------------------------------|----------------|-------------------|------------------------------------|
| 5 | son/wife/o | daughter of Shri | Date | of Birth (DD/N | MM/YY)years, |
| ı | male/fema | aleRegistration N | lop | ermanent resid | ent of House No |
| | | - | • | | t, state, whose |
| | | oh is affixed above, and a | | | • |
| ŀ | His/her ex | ktent of percentage physical | impairment/di | sability has been | evaluated as per guidelines (|
| | | number and date of | f issue of the | guidelines to be | specified) and is shownagainst the |
| | | lisability in the table below:- | | - | , , |
| | S.No. | Disability | Affected | Diagnosis | Permanent physical |
| | | | | | |

| S.No. | Disability | Affected part of body | Diagnosis | Permanent physical impairment/mental disability(in%) |
|-------|---------------------------------|-----------------------|--------------|------------------------------------------------------|
| 1. | Locomotor disability | @ | | |
| 2. | Muscular Dystrophy | | | |
| 3. | Leprosy cured | | | |
| 4. | Cerebral Palsy | | | |
| 5. | Acid attack Victim | | | |
| 6. | Low vision | # | . | |
| 7. | Deaf | € | | |
| 8. | Hard of Hearing | € | | |
| 9. | Speech and Language disability | , | | |
| 10. | Intellectual Disability | | | |
| 11. | Specific Learning Disability | | | |
| 12. | Autism Spectrum Disorder | | | |
| 13. | Mental illness | | | |
| 14. | Chronic Neurological | | | |
| | Conditions | | | |
| 15. | Multiple sclerosis | | | |
| 16. | Parkinson's disease | 1.2 | | |
| 17. | Hemophilia | | | |
| 18. | Thalassemia | | | |

| 19 | 9. Sickle Cell disease | | | | | | | | | |
|-------|------------------------------------------------------------------------------------------------|-----------------|-----------------|--------------------------------|--|--|--|--|--|--|
| (Ple | Please strike out the disabilities which are not applicable) | | | | | | | | | |
| @-€ | @-eg.Left/Right/botharms/legs #-eg.Single eye/both eyes €-eg.Left/Right/both ears | | | | | | | | | |
| 2. | . The above condition is progressive/non-progressive/ likely to improve/not likely to improve. | | | | | | | | | |
| 3. | Reassessment of disability is | : | | | | | | | | |
| (i) | Not necessary, or | | | | | | | | | |
| (ii) | Is recommended/after | .years | months, and the | erefore this certificate shall | | | | | | |
| | be | | | | | | | | | |
| valid | d till (DD/MM/YY)// | / | | | | | | | | |
| 4 | The applicant has submitted | he following do | cument as proof | of residence:- | | | | | | |
| | Nature of document | Date of issue | | Details of authority issuing | | | | | | |
| | certificate | | | | | | | | | |
| l | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

(Authorised Signatory of notified Medical Authority)

(Name and Seal) Counter signed

{Counter signature and seal of the Chief Medical Officer/Medical Superintendent/Head of Government Hospital, in casethe Certificate is issued by a medical authority who is not a Government servant (with seal)}

Signature/thumb impression of the person in whose favour certificate of disability is issued

ANNEXURE-X

OFFICE OF THE ZILLA SAINIK BOARD/COMMANDING OFFFICER OF THE UNIT

CERTIFICATE OF BEING AN EX-SERVICEMAN.

| This | is | to | certify | that R/c | Mr./Miss/Mrs Village/Mohalla | S/O,D/O of Tehsil |
|-----------|----|----|---------|-------------|---------------------------------|-----------------------------------------|
| District_ | | | | rvicemar | of the | |
| | | | | | ne | and has been honorably discharged |
| Date | | | | | | Signature of the Competent Authority |

ANNEXURE-XI

FORM OF CERTIFICATE TO BE SUBMITTED BY GOVERNMENT EMPLOYEES SEEKING AGE-RELAXATION

(To be filled by the Head of the Department in which the candidate is working)

| is certified that*Shri/Smt./Kmin the payLevel | | | | | is a Government employee holding the post ofas on closing date. | | | | | of | | | |
|-----------------------------------------------|-------|-------|------------|-------|-----------------------------------------------------------------|--------------|----------|-------------|-----------|------|--------|-----|-----|
| | | | | | | | | examination | | l by | LAHD-S | SRB | for |
| | | | | | | | | Sigr | nature | | | | |
| | | | | | | | | Nan | ne | | | | |
| | | | | | | | | Of | fice Seal | | | | |
| | Place | : | | | | | | | | | | | |
| | Date: | | | | | | | | | | | | |
| | (*Ple | ase o | delete the | words | which a | are not anni | icable.) | | | | | | |

Annexure-XII

DECLARATION TO BE SUBMITTED BY ALL THE EMPLOYED APPLICANTS

| I declare that I have already informed my Head of Department in writing that I have applied for |
|-------------------------------------------------------------------------------------------------|
| and no vigilance is either pending or contemplated against me as on the date |
| of submission of application. |
| I further submit the following information: |
| Date of Appointment: |
| Holding present Post & Pay Level: |
| Name & Address of Employer with Tel. No./FAX/E-mail: |
| Place: |
| Dated: |
| Full Signature of the Applicant |

ANNEXURE-XIII

The Administration of Union Territory of Ladakh

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

| Certificate No | | | | | | Date |
|----------------|--------------------------------------|--------------------|-----------------------------------------------|----------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------|
| | | | | | VALID FOR THE YEAR | |
| | | | certify | | | |
| | | | | | | , Village/ rritory of Ladakh, Pin Code |
| his/he | r ` family | graph i '**is b | s attested be elow Rs.8La ollowing asse | elow belo kh (Rupe ets***: | ongs to Economically Weaker | Sections, since the gross annual income*of ancial year_His/ her family does notown or |
| | | | | | flat of 1000sq. ft. and above; | |
| | | | III Re | sidential | plot of 100 sq. yards and abo | ve in notified municipalities; |
| | | | | ential plo cipalities. | ot of 200 sq. yards and abov | e in areas other than the notified |
| | | | | | does not belongs to any of t d Kashmir Reservation Act, 20 | hecategories defined in the clause (m), (n) 04 (XIV of 2004) |
| | | | | | | Signature with seal of Office |
| | | | | | | Name_; |
| | | | | | | Designation: |
| Pas att | cent ssport S ested otograp | ŀ | | | | |

of the applicant

^{*}Note1:Income covered all sources i.e. salary, agriculture, business, profession etc.

^{**} Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

^{***}Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

ANNEXURE-XIV of ADVERTISEMENT NOTICE NO 03/2022 (DETAILS OF POSTS)

| | | | | | | | | ontal vation | | | |
|--------------------|---------------------------------|-----|----------|------|------|-------|-----|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------|
| Name of the Post | Department | UR | ST | sc | FWS | TOTAL | PwD | ESM | Essential Qualification prescribed | Level of | Stages of |
| Level-5 (29200-92 | | UIX | <u> </u> | , 50 | 2443 | IOIAL | FWD | LON | Essential Quantication prescribed | Examination | Examination |
| Forester, Wildlife | Forest, Ecology & Environment | | | | | | | | A Bachelor's Degree with two or more the following subject: i. Mathematics ii. Physics iii. Chemistry iv. Botany v. Zoology vi. Forestry vii. Geology viii. Agriculture ix. Statistics x. Horticulture xi. Environment OR Bachelor's Degree in Agriculture OR Bachelor, degree in Veterinary Science from a University established by Law in India or possess a qualification recognized by the Government as equivalent thereto. Physical Standards as follow; i. Height: Male: Minimum 162 cms Female: Minimum 152 cms ii. Physical fitness -25 kms walk to be completed in four (04) hours, iii. Physical Fitness Certificate from Chief Medical | | Written Physical |
| Forester | Department, Wildlife Department | 3 | 3 | 0 | 0 | 6 | 0 | 0 | Officer. | Graduate | Efficiency Test |
| Panchayat Account | | | | | | | | | | 3,00000 | 1030 |
| Assistant | Rural Development Department | 1 | 0 | _ 0 | 0 | 1 | 0 | 0 | Graduation from any recognized University. | Graduate | Written |
| Level-4 (25500-811 | 100) | | | | | | | | | | |
| Patwari | Revenue Department | 2 | 1 | 0 | 0 | 3 | 0 | 0 | Graduation from a Recognized University | Graduate | Written |

| Junior Assistant/ | | | i | Γ | | | γ | Τ- | T | | |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------|----|---|----|---|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------------------------------------------|
| Tabulator cum Operator, Junior Assistant, Junior Assistant cum Computer Operator, Autidor Induscos, Tehvildar | PHE, I&FC Department, Social & Tribal Welfare Department, Animal Husbandry Department, Industries & Commerce Department, Health and Medical Education Department, School Education Department, Rural Development Department | 16 | 10 | 0 | 1 | 27 | 0 | 0 | Graduation from any recognized University with minimum 200 hrs or six month Certificate Course in Computer Applications from any Government recognized institute and to qualify type test with speed of not less than 35 words per minutes on computer key board. | Graduate | Written, Type Test |
| Social Worker Grade- II | Social & Tribal Welfare Department | 5 | 5 | 1 | 0 | 11 | 0 | 0 | Bachelors in Social Work/ Social Sciences from recognized University. | Graduate | Written |
| Wasil Baqi Nawis (WBN) | Revenue Department | 3 | 3 | 0 | 0 | 6 | 0 | 0 | Graduation with a minimum 50% marks for Open Merit and 45% for Reserved Category in:- i. Commerce, ii. Business Administration iii. Science iv. Computer Application/IT V. Any other discipline with Mathematics, Statistics or Economics as one of the Subject. | Graduate | Written |
| Junior Instructor Painting Ladakh | Industries & Commerce Department | 2 | 2 | 0 | 0 | 4 | 0 | 0 | Bachelor of fine arts in Thankga/Fresco Painting from a recognized University | Graduate | Written |
| Carpet Assistant/Carpet Mechanic | Industries & Commerce Department | 1 | 1 | 0_ | 0 | 2 | 0 | 0 | Bachelor Degree in Textile Technology/ Carpet Technology from recognized University | Graduate | Written |
| Storekeeper/Accounts Jobber | Industries & Commerce Department | 1_1_ | 00 | 00 | 0 | 1 | 0 | 0 | Bachelor of Commerce (B.Com) | Graduate | Written |
| Junior Instructor/ Assistant Craftsman (SOD)/Crafts Assistant/ Crafts Teacher | Industries & Commerce Department | 1 | 0 | 0 | 0 | 1 | 0 | 0 | Bachelor Degree fine arts/ crafts or Bachelor of Design (B.Des) in life style and accessory design/Fashion/ Leather/ Accessories/ Textiles. | Graduate | Written |
| Level-2 (19900-6320 | 00) | | | | | | | | | | |
| Library Assistant | School Education Department | 1 | 1 | 0 | 0 | 2 | 0 | 0 | Bachelor's Degree in Library Science or Graduation with Minimum one year Diploma in Library Science | Graduate | Written |
| | | 36 | 26 | 1 | 1 | 64 | o | 0 | | | |

30/11/22