



संघ राज्य प्रशासन, लद्दाख
THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
लद्दाख स्वायत्त पहाड़ी विकास परिषद, लेह
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL, LEH
सचिव का कार्यालय
OFFICE OF THE SECRETARY
लेह स्वायत्त पहाड़ी विकास-अधीनस्थ सेवा भर्ती बोर्ड
LEH AUTONOMOUS HILL DEVELOPMENT-SUBORDINATE SERVICES RECRUITMENT BOARD
Email: lahdssrb@gmail.com

F.No. SECY/LAHD-SSRB/2025/520-48

Dated: 16-07-2025

ADVERTISEMENT NOTICE NO. 01 OF 2025

Website: <https://www.lahdssrb.in>

IMPORTANT DATES	
Opening date for online application	25-07-2025 (FRIDAY)
Closing date for submission of application	24-08-2025 (SUNDAY)
Last date for making online fee payment	24-08-2025 (SUNDAY)
Date of written examination	To be announced on LAHD-SSRB Website

1. Leh Autonomous Hill Development –Subordinate Services Recruitment Board invites online applications from eligible candidates for the district cadre post indicated in **Annexure-XVI** of this Notice. Only those applications which are successfully filled through the Website of the Board and found in order shall be accepted. Candidates should go through the Advertisement Notice carefully before applying for the post and ensure that they fulfill all the eligibility conditions like Domicile Criteria/Age-Limit/Essential Qualifications/Category, etc. as indicated in this Advertisement Notice. Candidature of candidates not meeting the eligibility conditions will be cancelled at any stage of the recruitment process without any notice.
2. **Details of the Posts:**
Details/ Description of posts are given at **Annexure-XVI** of this Notice.
3. **Vacancies and Reservation:**
 - i. The Board makes the selection of candidates in accordance with the vacancies reported by the Indenting Departments for various posts. The Board does not have any role in deciding the number of vacancies of any Indenting Department. Implementation of reservation policy, maintaining reservation roster, earmarking of vacancies for different categories and identification of suitability of posts for various benchmark disabilities, are under the domain of the Indenting Departments.
 - ii. The vacancies have been advertised by the LAHD-SSRB as per the Indents of the post submitted by the various Departments of Administration of Union Territory of Ladakh. The Board will not be responsible for withdrawal/alteration of the vacancies by the Indenting Departments.
 - iii. Reservation for Scheduled Castes (SC), Scheduled Tribes (ST), Actual Line of Control (ALC), Economically Weaker Sections (EWS), Ex-Servicemen (ESM) and Persons with Disabilities (PwD) candidates for all posts, wherever applicable and admissible, would be as determined and communicated by the Indenting Departments.
 - iv. Crucial date for claim of SC/ST/ALC/EWS/PwD/ESM status or any other benefit viz. reservation, age- relaxation etc where not specified otherwise, will be the Closing date for submission of application i.e., **24.08.2025**.

- v. Candidates eligible for reservation under multiple categories i.e (ST and ALC), (ALC & EWS), (SC & ALC) must exercise an option to claim reservation under only **ONE** category at the time of filling of online application, as per section-19 of J&K Reservation Act, 2004. This choice once made final and cannot be changed after submission of application form.

4. Domicile Criteria:

Candidate must be a resident of Leh District and must possess a Domicile Certificate as per format at **Annexure-V** issued by a Competent Authority in accordance with the Union territory of Ladakh Grant of Domicile Certificate under the Ladakh Civil Services Decentralization and Recruitment-Grant of Domicile Certificate (Procedure) Rules, 2025, and S.O 76 dated: 27-06-2025.

5. Age Limit (as on 01-01-2025):

- i. The age limit for the posts is 18-40 years as on cut-off date (01-01-2025) (i.e candidates must have been born not earlier than 01-01-1985 and not later than 01-01-2007)
- ii. Permissible relaxation in upper age limit for different categories as per provision of GAD order No. 448-LA (GAD) of 2024 dated: 27-09-2024 and addendum dated 30-06-2025 to order No. 448-LA (GAD) of 2024 dated: 27-09-2024 as under:

Category	Permissible age including relaxation beyond upper age limit
General (Unreserved)/ EWS	40 years
SC/ST/ALC	40+5 years
PwBD	40+10 years
PwBD and SC/ST/ALC	40+10+5 years
Ex-Servicemen (ESM)	An ex-servicemen shall be allowed to deduct to the period of actual military service from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post which he is seeking appointment by more than three years, he shall be deemed to satisfy the condition regarding age limit (see note below)
Persons in Govt. Service	Who has rendered not less than 03 years regular and continuous service Unreserved: 40 years SC / ST / ALC: 45 years

Note: Illustration for calculating age limit in respect of reservation for Ex-Servicemen (ESM): if an ESM has put in 15 years of service with in the Armed Forces and is 50 years of age as of the date of making application; the age for the purpose of the reservation shall be calculated as $50-15-3= 32$ years

- iii. The Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation Certificate/Marksheet will be accepted by the Board for determining the age and no subsequent request for change will be considered or granted.
- iv. The age relaxation for reserved category applicants is admissible only in the case of vacancies being reserved for such categories. The reserved category applicants, who apply against unreserved vacancies, will get age relaxation to the extent it is available to UR category candidates.

6. Essential Qualification Requirement:

- i. Essential qualifications for each post as per the requirement of the concerned Indenting Department, are mentioned in the details/description of Post(s) (**Annexure-XVI**). Candidates must have acquired essential qualification requirement as on crucial date of eligibility (closing date of submission) i.e. **24-08-2025**.
- ii. All eligibility conditions will be determined with reference to the crucial date of eligibility as mentioned in this advertisement. Candidates whose results of the final examination awaiting as on crucial date of eligibility for the prescribed qualification, are NOT eligible and hence should not apply.
- iii. Selection will be strictly as per Recruitment Rules of the post. It may be noted by the candidates that Equivalency will not be allowed in case it is not mentioned in the prescribed essential qualification for any

category of post in the Notice. In case equivalency is allowed in the Recruitment Rules, it is the responsibility of the candidates to submit the necessary documents/ certificates (Order/ Letter with number & date) in support of equivalence, issued by the Government of India/ State Government or by the Competent Authority, as mentioned in the post details against the particular category(ies) of post(s) in the notice, from which he/she obtained the Educational Qualification, failing which his/her application shall be rejected.

- iv. As per Ministry of Human Resource Development Notification dated 10- 06-2015 published in Gazette of India all the degrees/diplomas/certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission. Accordingly, unless such Degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification.
- v. As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III(8)(v), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture, and physiotherapy etc are not permitted to be offered under Open and Distance Learning mode. However, B.Tech. degree/diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.

7. Conditions on seeking age-relaxation, reservation:

- i. Applicants seeking age-relaxation, reservation, etc shall invariably submit the requisite Certificate as per format mentioned below from competent authority, as and when called for by the LAHD-SSRB, after conduct of the Examination or at any stage thereafter, otherwise their claims for, age-relaxation, reservation etc. shall not be considered. (The reservation for the post under this Advertisement notification shall be applicable in accordance with the provision of Reservation Rules notified vide S.O 77 dated: 27-06-2025 issued by Social & Tribal Welfare Department, The Administration of Union Territory of Ladakh and read with Ladakh Reservation (Amendment) Regulation, 2025)

S.No	Category	Format	Competent Authority
1	SC	Annexure-III	Tehsildar
2	ST	Annexure-IV	
3	ALC	Annexure-XV	
4	Domicile Certificate	Annexure-V	
5	Economically Weaker Sections (EWS)	Annexure-XIII	District Magistrate/Additional District Magistrate/ Sub-Divisional Magistrate/ Tehsildar
6	Persons with Disabilities (PwD)[OH/HH/VH/Others]	Annexure-VI	Members/Chairperson of Medical Board & Countersigned by the Medical Superintendent/CMO/Head of Hospital
		Annexure-VII	
		Annexure-VIII	
		Annexure-IX	
7	Government Employees	Annexure-XI	Head of Department
		Annexure-XII	Applicant themselves
8	ESM	Annexure-X	Zila Sainik Welfare Officer/Commanding Officer

- ii. The Certificate of disability issued under the Rights of Persons with Disabilities Act, 2016 and Union Territory of Ladakh Reservation (Amendment) Regulation, 2025 will be valid.

iii. The candidates with disabilities may apply giving detail of their disabilities in the online Application Form.

S.No	Type of Disability	Category of disability to the selected in Online Application Form
a)	Blindness and low vision	VH
b)	Deaf and hard of hearing	HH
c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims, muscular dystrophy spinal deformity and Spinal Injury without any associated neurological/limb dysfunction	OH
d)	Autism, intellectual disability, specific learning disability and mental illness.	Others
e)	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf blindness in the posts identified for each disability.	

However, their selection will be subject to identification of posts suitable for these categories as well as reporting of vacancies by the Indenting Departments.

iv. Age-relaxation and reservation is not admissible to sons, daughters, and dependents of Ex-Servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.

v. **Ex-Servicemen:** An "ex-serviceman" means a person who has served in Army, Navy or Air Force and has been honourably discharged and has not come to notice for any criminal or anti-national activity and as defined by the Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as modified by Gazette Notification dated 17th Oct, 1986.

8. **Provision of Compensatory Time and assistance of scribe:**

i. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe will be provided, subject to such requests being made to the Board. Since some categories of posts are not identified suitable for the persons with both arms affected (BA) disability, therefore facility of scribes will not be admissible to such candidates.

ii. In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at **Annexure-I**.

iii. As per Guidelines issued by the Ministry of Social Justice and Empowerment Department of Empowerment of Person with Disabilities in O.M, F.No. 29-6/2019-DD-III dated 10.08.2022, Provision of Compensatory Time and assistance of scribe shall be admissible to persons with specified disabilities covered under the definition of Section 2(s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing subject to production of a certificate to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from the competent medical authority as per proforma at **Annexure XIV**.

iv. The candidates will have the discretion of opting for his/ her own scribe or the facility of scribe provided by the Board. Appropriate choice in this regard will have to be given by the candidate to the Board.

v. In case a candidate opts for his/ her own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. The candidates opting for own scribe shall be required to submit details of the own scribe as per proforma at **Annexure-II** along with a photocopy of the ID proof of the scribe signed by the candidate.

vi. Own scribe should not be a candidate of this examination. If a candidate is detected as assisting another PwD candidate as scribe in this examination then the candidatures of both the candidates will be cancelled.

vii. A compensatory time of additional 20 minutes per hour will be provided to the persons who are allowed use of scribe.

viii. One eyed candidates and partially blind candidates who can read the normal Question Paper set with or without magnifying glass and who wish to write/ indicate the answer with the help of Magnifying Glass will be allowed to use the same in the Examination Hall and will not be entitled to a Scribe. Such candidates will have to bring their own Magnifying Glass to the Examination Hall.

9. Submission of Application/How to Apply

- i. All candidates must apply online through LAHD-SSRB's online application portal (<https://www.lahdssrb.in>). Applications submitted by other means/mode, received by post/by hand/by mail etc will not be accepted and will be summarily rejected. No correspondence will be entertained in this regard.
- ii. Candidates will have to apply for each category of post separately and pay fee for each category of post. e.g., if a candidate wishes to apply for Stock Assistant and Orderly both, he/she must pay fee for each category of post.
- iii. The process of filling online application consists of two parts: i.e One-time registration and filing online application for the vacancies notified.
- iv. For one-time registration, click on "REGISTER" Link provided on <http://lahdssrb.in>
- v. Candidates should have their own mobile number, valid & active personal email id. **Contact details must be correct & active during the recruitment cycle.**
- vi. One-time registration process requires filling up of Basic details, Contact Details and uploading of scanned image of passport size photograph and signature.
- vii. Candidates are required to upload the scanned image of passport size photograph & signature in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). (Sample for uploading of photograph and signature can be viewed at Annexure-XV(A))
- viii. After successful registration, the candidate will get a user Id & password on registered email which will be used to login for filling of application.
- ix. Candidates need to login by clicking on "Candidate Login". Once successful Login, the candidate can check all available advertisements and click on "Apply Now" against the posts.
- x. Eligibility of the candidate will be considered on the strength of the information furnished in the online application form. After final submission, request for change/correction in the particulars given in the application form, shall not be entertained under any circumstances. LAHD-SSRB will not be responsible for any consequences arising out of non-acceptance of any correction/deletion in any particulars given by candidates in application form. Hence candidates are advised to fill the application form carefully.
- xi. When application is successfully submitted, it will be considered provisionally accepted. Candidates are advised to take a printout of application. No printed copy of application is required to be sent to LAHD-SSRB. However, candidates must produce duly signed printed copy of application at the time of document verification, if provisionally shortlisted.
- xii. Candidates are advised to submit online applications much before the closing date and not to wait till last date to avoid the possibility of network congestion or failure to login to the website on account of heavy rush/load on the website during the closing hours/days. LAHD-SSRB will not be responsible for the candidates, if candidates are not able to submit their applications within the last date due to the aforesaid reasons.

10. Application fee and Mode of payment of fee:

- i. APPLICATION FEE: Non-refundable/Non-transferable application fee of ₹ 200/- (Two hundred only) is to be paid by the candidate.
- ii. MODE OF PAYMENT: Fee is to be paid online through credit card/debit card/net banking/UPI. All applicable service charges i.e. bank charges shall be borne by candidates only. Application fee paid by the candidates who have not completed their application or whose application is rejected will NOT be refunded. Application fee once paid shall NOT be refunded under any circumstances nor it will be adjusted against any other examination. No representation against such rejection will be entertained.
- iii. Candidate's Application will not be considered if fee is not paid for that application.

11. Scheme of Examination:

- i. There will be OMR based written examination consisting of objective type multiple choice questions, for the posts with minimum educational qualification, Matric Level, 10+2 Level and Graduate Level. The details of subjects, marks, and number of questions subject-wise will be as given below: -

Part	Subject	No. of Questions/ Maximum Marks	Total Duration
A	General Intelligence	25	1 hour & 30 Minutes (2 hours for candidates eligible for scribes)
B	General Awareness	25	
C	Quantitative Aptitude	25	
D	English Language	25	

- ii. There will be **negative marking of 0.25 marks** (out of maximum 1 mark per question) for each wrong answer.
- iii. The medium for examination will be English.
- iv. Based on the marks scored in the OMR Based Written Examination, candidates will be shortlisted. The Board shall have the discretion to fix minimum qualifying score taking into consideration, category-wise vacancies, and category-wise number of candidates.
- v. Skill test like Physical Efficiency Test, etc, were prescribed in the essential qualification, will be conducted, which will be of a qualifying nature.
- vi. Tentative Answer Keys will be placed on the LAHD-SSRB's website after the Examination. Candidates may go through the Answer Keys and submit representations, if any, within the time limit given by the Board through on- line modality only, on payment of ₹ 100/-per question. Any representation regarding Answer Keys received within the time limit fixed by the Board at the time of uploading of the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Board in this regard will be final. No representation regarding Answer Keys shall be entertained later.
- vii. Candidates are advised to make sure that they fulfill the requirements for that category before opting for any category of post.

12. **Syllabus:**

The syllabus of the examinations will be commensurate to essential qualification required for the post. Indicative Syllabus for the Written Examination:

Matriculation level

General Intelligence: It would include questions of non-verbal type. The test will include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation, and other analytical functions.

General Awareness: Questions are designed to test the general awareness of the environment and its application to the society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study of any discipline.

Quantitative Aptitude: This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.

English Language: Candidates understanding of the Basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. his/her writing ability would be tested.

10+2 (Higher Secondary) level

General Intelligence: It would include questions of both verbal and non-verbal type. The test will include questions on Semantic Analogy, Symbolic operations, Symbolic/Number Analogy, Trends, Figural Analogy, Space Orientation, Semantic Classification, Venn Diagrams, Symbolic/Number Classification, Drawing inferences, Figural Classification, Punched hole/pattern-folding & unfolding, Semantic Series, Figural Pattern – folding and completion, Number Series, Embedded figures, Figural Series, Critical Thinking, Problem Solving, Emotional Intelligence, Word Building, Social Intelligence, Coding and de-coding, Other sub-topics, if any Numerical operations.

General Awareness: Questions are designed to test the candidate's general awareness of the environment and its application to the society. Questions are also designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to History, Culture, Geography, Economic Scene, General polity and scientific research.

Quantitative Aptitude: Arithmetic, Number Systems, Computation of Whole Number, Decimal and Fractions, Relationship between numbers Fundamental arithmetical operations: Percentages, Ratio and Proportion, Square roots, Averages, Interest (Simple and Compound), Profit and Loss, Discount, Partnership Business, Mixture and Allegation, Time and distance, Time and work. Algebra: Basic algebraic identities of School Algebra and Elementary surds (simple problems) and Graphs of Linear Equations. Geometry: Familiarity with elementary geometric figures and facts: Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles. Mensuration: Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square, Base Trigonometry: Trigonometry, Trigonometric ratios, Complementary angles, Height and distances (simple problems only) Standard Identities etc., Statistical Charts: Use of Tables and Graphs, Histogram, Frequency polygon, Bar-diagram, Pie-chart

English Language: Spot the Error, Fill in the Blanks, Synonyms/Homonyms, Antonyms, Spellings/ Detecting Mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage.

Graduate level

Part-A (General Intelligence): It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/ pattern- folding& un-folding, Figural Pattern-folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers, Small & Capital letters/numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence.

Part-B (General Awareness): Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining History, Culture, Geography, Economic Scene, General Policy & Scientific Research.

Part-C (Quantitative Aptitude) : The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, Percentage. Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centres, Congruence and similarity of triangles, Circle and its chords,

tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.

Part-D (English Language): Candidates' ability to understand correct English, his basic comprehension and writing ability, etc. would be tested.

The questions in Parts A, B, & D will be of a level commensurate with the essential qualification viz. Graduation and questions in Part-C will be of 10th standard level.

13. Examination Centre:

Examination Centres shall be set up in Leh only.

14. Date of Examination and Admit Card:

- i. The date of examination will be published on website later. The date, time & venue of examination will be given on admit card. The admit cards will be available on our website <http://lahdssrb.in> for download/print, tentatively 01 weeks prior to examination.
- ii. Admit cards will not be sent by post.
- iii. Candidates must print the admit card and carry it for appearing in examination. Valid original photo Id is mandatory along with admit card to appear in the examination.
- iv. LAHD-SSRB reserves the right to divert candidate of any centre to other centre depending upon operational constraints. LAHD-SSRB will not entertain any request for any change in examination city, centre, date allotted to candidate(s). Mere issuance of admit card to the candidates will NOT imply that their candidature has been finally accepted by the LAHD-SSRB.

15. Selection Procedure:

- i. Recruitment to the posts in **Annexure-XVI** of this notice will be made through OMR based written examination consisting of objective type multiple choice questions.
- ii. Selection will be done as per Rule, 7 of the Ladakh Reservation (Amendment) Rules, 2025.
- iii. The function of the LAHD-SSRB is to select and nominate the shortlisted candidate(s) to the concerned Department based on vacancies projected by Departments. Nomination shall be based on merit of the candidates and preference of post given by the candidates. Processing of their candidature, preference of Post/Department shall be sought by the Board through its Portal, after the written examination or at the time of Document Verification.
- iv. The board shall also conduct a **counselling session** for allocation of the vacancies/posts to the selected candidates in order of their merit, category and based on their preference. Details for this procedure shall be informed at later stage. The candidate shall be selected to only one post based upon the final preference given at the time of **counselling session**.
- v. Offer of appointment will be issued by concerned Department subject to satisfying all eligibility criteria including antecedents and character.

16. Document Verification

- i. Depending on the number of vacancies of a particular post, candidates will be provisionally shortlisted for the next stage of scrutiny based on the score and merit of candidates in the OMR Based Examination in the following ratio:
 - In the ratio of 1:20, for upto 5 vacancies for any category of posts.
 - In the ratio of 1:10, for more than 5 vacancies for any category of posts, subject to minimum 100,

provided they secure the minimum qualifying marks in examination. However, this ratio may increase or decrease depending upon departmental requirements. The last candidate securing equal marks in the bracket will also be included. Provisionally shortlisted candidates in written examination will be called for Document Verification for final selection.

- ii. In case, during the stage of Scrutiny of documents/ Document Verification, the Board observes that the vacancy(ies) for a particular category of Post(s) is/are not getting filled up completely, an additional number of candidates who have qualified in the Written examination, in the order of merit, shall be called, at the discretion of the Board.
- iii. Scrutiny of Documents will be carried out by the Board in consultation with concerned Indenting Department(s).

17. Reasons for Rejection/Cancellation of Application / Candidature:

- i. Applications being incomplete.
- ii. Any variation in the Signatures (signatures done on the Print out of the Application Form and on other Documents must be the same).
- iii. Application without clear photograph (miniature photograph/side facing photograph/ photographs with goggles / photographs with caps /no photographs/blurred photographs etc.) and legible signature.
- iv. Non-payment of Examination Fees.
- v. Fee not paid as per instructions.
- vi. Under-aged/overaged candidates.
- vii. Not having the requisite Essential Qualification as on **24-08-2025** and Age as on **01-01-2025**.
- viii. Incorrect information or misrepresentation or suppression of material facts.
- ix. For carrying prohibitive items to the Examination premises/Hall.
- x. Non-production of original certificates at the time of Document Verification.
- xi. Indulging in any of the malpractices listed at Para-19 of the Notice.
- xii. Candidates who are found in an inebriated condition in the Examination Hall.
- xiii. Any other irregularity.

18. Resolution of tie cases:

In cases where more than one candidate secures the equal aggregate marks in written examination tie cases will be resolved by applying following criteria, one after another, as applicable till the tie is resolved.

- a. Date of birth, older candidate placed higher in merit list.
- b. Higher aggregate percentage obtained in basic qualification
- c. Higher qualification acquired
- d. alphabetical order of name

19. Penalty/ Debarment of candidates for Malpractices:

If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Board for the period mentioned below:

S. No	Type of Malpractice	Debarment Period
1	Taking away any examination related material such as OMR sheets, Rough Sheets, Answer Sheet etc. from the examination hall or passing it onto unauthorized persons during the conduct of examination.	2 Years
2	Leaving the Examination Venue uninformed during the Examination	2 Years
3	Misbehaving, intimidating or threatening in any manner with the Examination functionaries' i.e. Supervisor, Invigilator, Security Guard or LAHD-SSRB Officials etc.	3 Years
4	Obstruct the conduct of examination/ instigate other candidates not to take the examination.	3 Years
5	Making statements which are incorrect or false, suppressing material information, submitting	3 Years

	fabricated documents, etc.	
6	Obtaining support/ influence for his/ her candidature by any irregular or improper means in connection with his/ her candidature.	3 Years
7	Possession of Mobile Phone in "switched on" or "switched off" mode.	3 Years
8	Damaging examination related infrastructure/ equipment.	5 Years
9	Appearing in the examination with forged Admit Card, identityproof, etc.	5 Years
10	Possession of firearms/weapons during the examination.	5 Years
11	Assault, use of force, causing bodily harm in any manner to the examination functionaries i.e. Supervisor, Invigilator, SecurityGuard or LAHD-SSRB Officials etc.	7 Years
12	Threatening/ intimidating examination functionaries with weapons/ Fire arms.	7 Years
13	Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or bodyparts, etc.	7 Years
14	Possession of Bluetooth Devices, spy cameras, and any otherelectronic gadgets in the examination hall.	7 Years
15	Impersonate/Procuring impersonation by any person.	7 Years
16	Taking snapshots, making videos of question papers or examination Material, labs, etc.	7 Years

20. **LAHD-SSRB Decision Final:**

The decision of LAHD-SSRB in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list & allotment of posts/organizations to selected candidates, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ Correspondence will be entertained in this regard.

21. **Jurisdiction of Courts/Tribunals:**

Any dispute in regard to this recruitment will be subject to Courts/ Tribunals having jurisdiction over Leh District where LAHD-SSRB is located.

22. **Caution**

- Candidates are advised not to fall in trap of fraudulent recruitment advertisements and job offers being made by some unscrupulous elements forging LAHD-SSRB name. The official website of LAHD-SSRB is <https://www.lahdssrb.in/> for any information/updates etc.
- Please note that LAHD-SSRB does not request any payment at any stage of selection process except an application fee of ₹ 200/- wherever applicable (required along with the application submission). If anyone is contacted with any request, please do not respond/act on such E-mail/phone call etc. and inform LAHD-SSRB immediately.

23. **Important Instructions to Candidates:**

i.	BEFORE APPLYING, CANDIDATES MUST TO GO THROUGH THE GIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY.
ii.	THE CANDIDATE MUST WRITE HIS NAME AND DATE OF BIRTH STRICTLY AS RECORDED IN THE MATRICULATION/ SECONDARY CERTIFICATE. IF ANY VARIATION IN THE DATE OF BIRTH IS OBSERVED AT THE TIME OF ENTRY IN THE EXAMINATION VENUE, HE/SHE SHALL NOT BE ALLOWED TO APPEAR IN THE EXAMINATION. FURTHER, IF ANY VARIATION IN THE NAME AND DATE OF BIRTH IS OBSERVED AT THE TIME OF DOCUMENT VERIFICATION, HIS/ HER CANDIDATURE WILL BE CANCELLED.
iii	CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST DATE TO AVOID THE POSSIBILITY OF DISCONNECTION/ INABILITY OR FAILURE TO LOGIN TO THE LAHD-SSRB WEBSITE ON ACCOUNT OF HEAVY LOAD ON THE WEBSITE DURING THE CLOSING DAYS.
iv	The LAHD-SSRB will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of OMR based examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post(s). Copies of self-attested supporting documents along with print out of the online application form will be sought at the time of Scrutiny Stage from the shortlisted candidates for the said stage of scrutiny / Document Verification. When scrutiny of documents is undertaken at any stage of the recruitment process, if any claim made in the application is

	not found substantiated, the candidature will be cancelled and the LAHD-SSRB's decision shall be final.
v	Candidates seeking reservation benefits available for SC/ ST/ A L C / PwD/ EWS/ ESM must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the certificates in the prescribed format in support of their claim.
vi	Candidates with benchmark physical disability only would be considered as Persons with Disabilities (PwD) and entitled to reservation for Persons with Disabilities.
vii	When application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take printout of the application form for submission at the scrutiny stage as and when called for by the LAHD-SSRB after conduct of the OMR Based Examination as well as for their own records.
viii	Only one online application is allowed to be submitted by a candidate for one category of post. Therefore, the candidates are advised to exercise due diligence at the time of filling their online Application Forms. In case, more than one application of a candidate is detected for one category of post, all applications will be rejected by the LAHD-SSRB and his/her candidature for the examination will be cancelled for that post.
ix	The candidates must write their name, father's name strictly as given in the Matriculation/ Secondary Certificates otherwise their candidature may be cancelled at the time of Document Verification or as and when it comes into the notice of the LAHD-SSRB.
x	In the online Registration and Application Form, candidates are required to upload the scanned passport size photograph and signature in JPEG format (20 KB to 50 KB). The photograph should not be more than three months old from the date of publication of the Notice of Examination. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height) and the face should occupy about 40% of the area of the photograph with a full-face view. The photograph should be preferably without cap. Applications with poor quality, miniature and blurred photographs/side facing photographs will be rejected.
xi	The candidates must carry two passport size recent colour photographs and a latest photo bearing identification proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card or any photo bearing ID card issued by Central/State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.
xii	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under cyber/ IT act.
xiii	No Admit Card for aforesaid examination will be issued by post. Candidates are required to download admission certificate for the examination from the LAHD-SSRB website.
xiv	After successful submission of online Application Form, candidates must take a print out of the online Application Form for submitting the same along with requisite documents, duly self-attested, as and when called for by the LAHD-SSRB after the conduct of OMR Based Examination.
xv	Fee payable: ₹ 200/- (Two hundred only).
xvi	All the candidates qualified for Document Verification will be required to appear for Document Verification in the Office of LAHD-SSRB.
xvii	Special attention is invited to the declaration at the end of the Application Form. Before agreeing to /signing the declaration, the candidates must go through the Application details filled in and the contents of the declaration itself and agree to/sign it only after satisfying themselves that the information furnished is correct. Any concealment/misrepresentation/misdeclaration shall lead to cancellation of candidature.
xviii	Candidates are advised to reach the venue well before the commencement of the Examination. Entry of candidates to the examination shall not be allowed after commencement of examination nor shall any candidate be allowed to leave the examination Hall/Centre before the expiry of the allotted time of the examination.

24. **Canvassing:**

Canvassing in any form will disqualify the applicant

25. **Good Mental and Bodily Health of the Candidate:**

A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient discharge of his/ her duties in the service. A candidate who, after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements, will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined.

Sd/-
Chairman, LAHD-SSRB/
Deputy Commissioner/CEO, LAHDC, Leh

Copy to the:

1. All Administrative Secretaries of Union Territory of Ladakh for kind information
2. Deputy Commissioner/Chief Executive Officer, LAHDC, Leh (Chairman, LAHD-SSRB) for kind information.
3. Sh. Sonam Norboo, KAS, Additional District Development Commissioner Leh, Nominated Member LAHD-SSRB, for kind information.
- 4-9 Sub Divisional Magistrate Nubra, Khaltsi, Nyoma, Durbuk, Kharu, and Liker with the request to display the above notice at conspicuous place in their Sub-Divisions.
10. Assistant Director, Information, Leh for information and necessary action. He is requested to give wide publicity for the general information of candidates.
11. Director Doordarshan Kendra, Leh with the request that the above notice may kindly be included in the Local News Bulletin for the general information of the candidates.
12. Station Director, All India Radio, Leh with the request that the above notice may kindly be included in the Local News Bulletin as well as employment news for the general information of the candidates.
13. District Informatics Officer National Informatics Centre, Leh with the request that the above notice kindly be uploaded on the Leh District Web-site for general information of the candidates.
14. Pvt. Secretary to Chief Executive Councillor LAHDC, Leh for kind information of the Hon'ble C.E.C.
15. Pvt. Secretary to the Chief Secretary, UT Ladakh for kind information of the Chief Secretary.
16. OSD to Principal Secretary, Labour & Employment UT Ladakh for kind information of the Principal Secretary.
17. Pvt. Secretary to the Secretary GAD UT Ladakh for kind information of the Secretary.
18. News Editor, All India Radio, Leh with the request that the above notice may kindly be included in the Local News Bulletin as well as in employment news for the general information of the candidates.
19. P.A. to Dy.Chairman LAHDC, Leh for kind information of the Hon'ble Dy. Chairman.
20. P.A. to Executive Councillor (ASH) for kind information of the H.E.C
21. P.A. to Executive Councillor (Minority/Forest) for kind information of the H.E.C.
22. P.A. to Executive Councillor (Agriculture) for kind information of the H.E.C.
- 23-27. President All Ladakh Student Union, Jammu/Srinagar/Chandigarh/Delhi for wide Publicity.
28. Notice Board Employment office, Leh/ website lahdssrb.in
29. Website. Lahdssrb.in



(रहमतुल्लाह भट्ट) / (Rehmatullah Butt) JKAS

सचिव, लेह स्वायत्त पहाड़ी विकास-अधीनस्थ सेवा भर्ती बोर्ड / Secretary, LAHD-SSRB

Annexure-I

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs_____ (name of the candidate with disability), a person with _____ (nature and percentage of disability as mentioned in the certificate of disability), S/o / D/o _____ a resident of _____ Village/District/State) and to state that he/ she has physical limitation which hampers his/ her writing capabilities owing to his/ her disability.

Signature Chief Medical Officer/Civil Surgeon/Medical
Superintendent of a Government health care institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Note:

Certificate should be given by a specialist of the relevant stream/ disability (e.g. Visual impairment-Ophthalmologist, Locomotor disability-Orthopaedic specialist/ PMR).

Annexure-II

Letter of Undertaking for Using Own Scribe

I _____ a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____, _____ (name of the State/ UT). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/ lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/ her qualification is _____. In case, subsequently it is found that his/ her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date:

Annexure-III

**FORM OF CERTIFICATE: TO BE PRODUCED BY A CANDIDATE BELONGING TO
SCHEDULED CASTES INSUPPORT OF HIS CLAIM**

Form of Caste Certificate

This is to certify that Mr./Miss/Mrs. _____ Son/daughter _____ of
_____ of village/Town _____

District/Division _____ of State _____

belongs to the _____ Caste which is recognized as a Scheduled
Caste under the Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956.

Signature _____

Designation _____

(With seal of the Competent Authority)

Date _____

Annexure-IV

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO
SCHEDULED TRIBES IN SUPPORT OF CLAIM**

Form of Tribe Certificate

This is to certify that _____ Son/daughter
of _____ of Village/Town _____
District/Division _____ of the State _____ belongs to the
Tribe which is specified as a Scheduled Tribe under the Constitution (Jammu and Kashmir)
Scheduled Tribes Order (Amendment) Act,, 2024 (No. 3 of 2024) Schedule I Part II.

Signature: _____

Designation : _____

(with seal of the Competent Authority).

Date _____

ANNEXURE-V

Form – B

DOMICILE CERTIFICATE

(issued under Rule 5(1) of the Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025)

Certificate No. _____

Date of Issue: _____

This is to certify that:

Name: _____

S/D/W of: _____

Date of Birth: _____



Address: Village /Ward No. b: Tehsil c. District: d: Post Office e: Pin Code

whose Photograph is attested is a **Domicile of the Union territory of Ladakh** under the below mentioned **Category of Domicile as per the TABLE provided in Rule 4 of the of the Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025:**

Col. I, Sl. No. 1.

- (a) Ladakh Resident Certificate (L.R.C.) Holder or those eligible for L.R.C. ☐
- (b) Children of persons mentioned in section 3A(1)(a) of the Regulation. ☐

Col. I, Sl. No. 2.

Children of such residents of the Union territory of Ladakh as resided outside the Union territory in connection with employment or business or other professional vocational reasons. ☐

Col. I, Sl. No. 3.

- (a) A person who has resided for a period of fifteen years in the Union territory of Ladakh, beginning from and after 31st October, 2019 ☐
- (b) Children of a person who has resided for a period of fifteen years in the Union territory of Ladakh, beginning from and after 31st October, 2019. ☐

Col. I, Sl. No. 4.

A person who has studied for a period of seven years, beginning from and after 31st October, 2019 and appeared in class 10th or 12th examination in an educational institution located in the Union territory of Ladakh. ☐

Col. I, Sl. No. 5.

Children of Central Government officers, Officials of Public Sector Undertakings, Autonomous Body of Central Government, Public sector Banks, Officials of Central Universities and recognized Research Institution of Central Government who shall have served the Union territory of Ladakh for a total period of ten years, beginning from and after 31st October, 2019. ☐

This certificate is issued upon due verification under the provisions of the *Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025*

IMPORTANT NOTE:

This certificate is valid only for the purpose of appointment to the posts under the Union territory of Ladakh as defined in Ladakh Civil Services Decentralization and Recruitment (Amendment) Regulation, 2025.

Signature of the Competent Authority

(Name, Designation and Seal)

Date:_____

Place:_____

Office Stamp

[Digitally signed if issued electronically]

Note: The Competent Authority will mention only the relevant category in the Certificate and not all the categories.

ANNEXURE-VI

Application for Obtaining Certificate of Disability by Persons with Disabilities

- (1) Name: _____
(Surname) (First Name) (Middle Name)
- (2) Father's Name: _____ Mother's Name: _____
- (3) Date of Birth : ____/____/____ (Date) (Month) (Year)
- (4) Age at the time of application : _____ years
- (5) Sex: Male/Female/Transgender: _____
- (6) Address:
- (a) Permanent address (b) Current Address (i.e. for communication)
- _____

- _____

- (c) Period since when residing at current address: _____
- (7) Educational Status (please tick as applicable)
- (i) Post Graduate
- (ii) Graduate
- (iii) Diploma
- (iv) Higher Secondary
- (v) High School
- (vi) Middle Age
- (vii) Primary
- (viii) Non-literate
- (8) Occupation: _____
- (9) Identification marks: (i) _____ (ii) _____
- (10) Nature of disability: _____
- (11) Period since when disabled: From Birth/since year _____
- (12) (i) Did you ever apply for issue of a certificate of disability in past (Yes/No)
- (ii) If yes, details:
- (a) Authority to whom and district in which applied: _____
- (b) Result of application: _____
- (13) Have you ever been issued a certificate of disability in the past? If yes, please enclose a truecopy.

Declaration: I hereby declare that all particulars stated above are true to the best of my knowledge and belief, and no material information has been concealed or misstated. I further state that if any in-accuracy is detected in the application, I shall be liable to for forfeiture of any benefits derived and other action as per law.

(signature or left thumb impression of person with disability, or of his/her legal guardian in case of persons with intellectual disability, autism, cerebral palsy and multiple disabilities, etc)

Date:
Place:

ANNEXURE-VII
Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(showing face
only) of the
person with
disability

This is to certify that I have carefully examined Shri/Smt./Kum. _____ son/wife/daughter of Shri _____
Date of Birth (DD/MM/YY) _____ Age _____ years, male/female _____ registration
No. _____ permanent resident of House No. _____
Ward/Village/Street _____ Post Office _____ District _____ State _____
_____, whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of:

- ☐ locomotor disability
☐ dwarfism
☐ blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is:

He/she has _____% (in figure) _____ percent (in words) permanent locomotor disability/ dwarfism/ blindness in relation to his/her _____ (part of body) as per guidelines (_____ number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of
Notified Medical Authority)

Signature/thumb impression of
the person in whose favour
certificate of disability is issued

ANNEXURE-VIII
Certificate of Disability

(In cases of multiple disabilities)

(Name and Address of the Medical Authority issuing the Certificate)

Certificate No.

Date:

Recent passport size
attested photograph
(Showing face only) of
the person with
disability.

This is to certify that we have carefully examined Shri/Smt./Kum

son/wife/daughter of Shri..... Date of Birth (DD/MM/YY)...../...../.....

.....Age.....years, male/female, Registration No.permanent resident of

House No. Ward/Village/Street..... Post Office.....District.....

State....., whose photograph is affixed above, and satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (_____ number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S.No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in%)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Hemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

@e.g. Left/right/both arms/legs #

e.g. Single eye £

e.g. Left/Right/both ears

(B) In the light of the above, his/her overall permanent physical impairment as per guidelines (number and date of issue of the guidelines to be specified), is as follows: -
In figures.....percent, In wordspercent.

2. This condition is progressive/non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) Not necessary, or

(ii) Is recommended/after..... years.....months, and therefore this certificate shall be valid till...../...../..... (DD)/ (MM)/ (YY)

4. The applicant has submitted the following document as proof of residence: -

Nature of document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/thumb impression of the person in whose favour certificate of disability is issued.

ANNEXURE-IX

Certificate of Disability

(In cases other than those mentioned in Annex VII and VIII)
(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(Showing face
only) of the person
with disability.

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt/Kum.....
son/wife/daughter of Shri..... Date of Birth (DD/MM/YY).....Ageyears,
male/femaleRegistration No.....permanent resident of House No.....
Ward/Village/Street..... Post Office..... District..... State..... , whose
photograph is affixed above, and am satisfied that he/she is a case of disability.

His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (.....number and date of issue of the guidelines to be specified) and is shown against the relevant disability in the table below:-

S.No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability(in%)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Hemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

@-eg.Left/Right/both arms/legs # -eg.Single eye/both eyes €-eg.Left/Right/both ears

2. The above condition is progressive/non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) Not necessary, or

(ii) Is recommended/after.....years..... months, and therefore this certificate shall be

valid till (DD/MM/YY)/...../.....

4. The applicant has submitted the following document as proof of residence:-

Nature of document	Date of issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Counter signed

{Counter signature and seal of the Chief Medical Officer/Medical Superintendent/Head of Government Hospital, in case the Certificate is issued by a medical authority who is not a Government servant (with seal)}

Signature/thumb impression of the person in whose favour certificate of disability is issued

ANNEXURE-X

OFFICE OF THE ZILLA SAINIK BOARD/COMMANDING OFFICER OF THE UNIT

CERTIFICATE OF BEING AN EX-SERVICEMAN.

This is to certify that Mr./Miss/Mrs_____ S/O,D/O of
_____R/o Village/Mohalla _____Tehsil _____District_____
_____serviceman of the_____ and discharged from the service of or is an ex-
serviceman of the_____ and has been honorably discharged from the service of
on_____.

**Signature of the Competent
Authority**

Date_____

ANNEXURE-XI

FORM OF CERTIFICATE TO BE SUBMITTED BY GOVERNMENT EMPLOYEES SEEKING AGE-RELAXATION

(To be filled by the Head of the Department in which the candidate is working)

It is certified that*Shri/Smt./Km._____is a Government employee holding the post of _____in the payLevel _____as on closing date.

This office has no objection for his/ her appearing in the examination conducted by LAHD-SSRB for _____ post vide Advertisement No _____ dated _____.

Signature_____

Name_____

Office Seal

Place:

Date:

*(*Please delete the words which are not applicable.)*

Annexure-XII

DECLARATION TO BE SUBMITTED BY ALL THE EMPLOYED APPLICANTS

I declare that I have already informed my Head of Department in writing that I have applied for _____ and no vigilance is either pending or contemplated against me as on the date of submission of application.

I further submit the following information:

Date of Appointment:.....

Holding present Post & Pay Level:

Name & Address of Employer with Tel. No./FAX/E-mail:_____

Place:

Dated:

Full Signature of the Applicant

ANNEXURE-XIII

The Administration of Union Territory of Ladakh

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____-son/daughter/wife of _____ Permanent resident of _____, Village/Street _____ Post Office _____ District in the Union Territory of Ladakh, Pin Code _____ Whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family' ** is below Rs.8Lakh (Rupees Eight Lakh only) for the financial year. His/ her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. It is to be certified that Shri/Smt./Kumari does not belong to any of the categories defined in the clause (m), (n) and (o) of the section 2 of the Jammu and Kashmir Reservation Act, 2004 (XIV of 2004) in its application to the Union Territory of Ladakh.

Signature with seal of Office

Name : _____

Designation: _____

Recent
Passport Size
attested
photograph
of the
applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term 'Family' for this purpose includes the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

ANNEXURE-XIV

Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing

This is to certify that, we have examined Mr/Ms/Mrs (name of the candidate), S/o /D/o, a resident of(Vill/PO/PS/District/State), aged yrs, a person with (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above condition. He/she requires support of scribe for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is /are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto(it is valid for maximum period of six months or less as may be certified by the medical authority)

Signature of medical authority

(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)
Orthopedic/PMR specialist	Clinical Psychologist/ Rehabilitation Psychologist/Psychiatrist / Special Educator	Neurologist (if available)	Occupational therapist (if available)	Other Expert, as nominated by the Chairperson (if any)
(Signature & Name)				
Chief Medical Officer/Civil Surgeon/Chief District Medical Officer.....Chairperson				

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

ANNEXURE-XV

FORM X

**OFFICE OF THE COMPETENT AUTHORITY
CERTIFICATE OF BEING A RESIDENT OF AN AREA ADJOINING THE ACTUAL LINE OF
CONTROL**

This is to certify that Shri_____S/o / D/o_____
R/o_____Tehsil_____District_____is a resident of an area adjoining
the Actual Line of Control.

This is also certified that the said Shri_____or Shri_____(on behalf of
applicant) submitted his application for grant of his certificate to this office on_____and the certificate has been
delivered to him under my hand and seal today on the _____

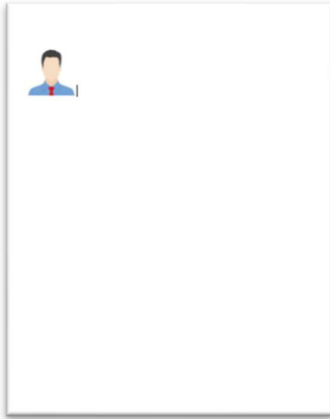
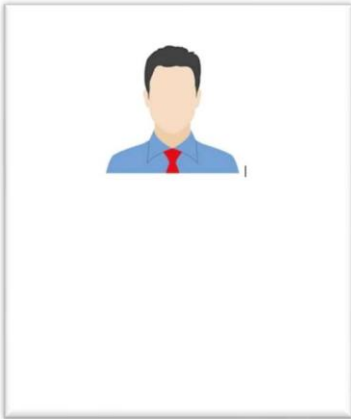
This certificate shall remain valid for a period of five years from the date of issue of this certificate.

Signature of the Competent Authority,
With seal.

Date
Name in Block Letters
Designation.

ANNEXURE-XV(A)

S A M P L E - P H O T O



S A M P L E – S I G N A T U R E



Jeteba

Jeteba



Jeteba

ANNEXURE-XVI of ADVERTISEMENT NOTICE NO 01/2025

(DETAILS OF POSTS)

Name of the Post	Department	UR	ST	SC	ALC	EWS	TOTAL	Horizontal Reservation		Qualification prescribed	Level of Examination	Stages of Examination
								PwD	ESM			
A-Matric Level		Level-4 (25500-81100)										
Tin-Smith	Health & Medical Education Department	0	1	0	0	0	1	0	0	10th pass with one years National Trade Certificate/State Trade Certificate in Sheet-Metal awarded by NCVT/SCVT	Matric	Written
Mechanic/Electrician/Fitter	PHE/&FC Department	0	1	0	0	0	1	0	0	10th pass with two years National Trade Certificate/State Trade Certificate in Mechanic/Electrician/Fitter awarded by NCVT/SCVT	Matric	Written
Electrician Grade-I	Mechanical Department	0	1	0	0	0	1	0	0	Minimum Matric and Maximum 10+2 with Two year National Trade Certificate/State Trade Certificate in Electrician awarded by NCVT/SCVT	Matric	Written
Level-2 (19900-63200)												
FMPHW (Female Multi-purpose Health Worker)	Health & Medical Education Department	0	13	0	0	1	16	1	1	Matric with Diploma in Multipurpose Health Workers Training Course form SMF or any other recognized institute	Matric	Written
Assistant Mechanic	Agriculture Department	0	1	0	0	0	1	0	0	Matric with Two years National Trade Certificate/State Trade Certificate in Mechanic awarded by NCVT/SCVT	Matric	Written
Painter	PW(R&B) Department	0	1	0	0	0	1	0	0	10th pass with One years National Trade Certificate/State Trade Certificate in Painter (General) awarded by NCVT/SCVT	Matric	Written
Driver Grade-II, Driver-II, Driver	Information & Public Relation, Horticulture, Transport, Animal Husbandry, Fisheries, Sheep Husbandry, Rural Development & PR, PW(R&B), Health & Medical Education Department	0	23	0	0	0	23	0	0	10th pass with Driving License of Light Motor Vehicle (LMV) with (Trans).	Matric	Written
SL-2 (15900-50400)												
Work Supervisor-I	PW(R&B) Department, PHE/I&FC Department	1	19	0	1	2	25	2	0	10th pass with One year National Trade Certificate/State Trade Certificate in Mason (Building Construction)/Work Supervisor awarded by NCVT/SCVT	Matric	Written

Screen-man	Information & Public Relation	0	2	0	0	0	2	0	0	Matric with National Trade Certificate/State Trade certificate in Electronics/ Electrician awarded by NCVT/SCVT	Matric	Written
Lineman	PHE/I&FC	1	18	0	0	2	23	1	1	Matric with one year National Trade Certificate/ State Trade Certificate in Civil Trades viz laying and fitting of pipes/Plumbing/Mechanical Trade as Blacksmith and the like award by NCVT/SCVT	Matric	Written
SL-1 (14800-47100)												
Gardener	Health & Medical Education	0	1	0	0	0	1	0	0	10 th pass with one year certificate course in Basic Horticulture training (BAT) from any recognized institute.	Matric	Written
Cook SL1	Health & Medical Education	0	3	0	0	0	3	0	0	Minimum 10 th pass with three month diploma in Food and Beverages Service from Food Craft Institute or any other recognized institute	Matric	Written
Orderly, Weighman/ Watchman. Chowkidar, Class IV, Groundman, Work Watcher/Coolie/Mate/Cleaner, Gardner/Chowkidar, Orderly/ Chowkidar/ Messenger, Laboratory Attendant, Tractor Cleaner, Mali/Chowkidar, Mirabs, Multitasking Staff(Technical)(Roller Stoker/Snow Clearance Helper- SL1/Roller Attendant/Junior Khalasi/Store Khalasi/ Coolie/Helper SL1/Truck Clearance/Cleaner), Chowkidar, Chest Carrier, BB Attendant, Orderly/Chowkidar, Attendant, Field Worker, Domestic Staff, Mali, Farash Nursing/Orderly	FCS & CA, School Education Department, Youth Services & Sports Department, PHE & IFC, Horticulture, Fisheries, , Agriculture, Rural Development,& PR, Mechanical Department, Health & Medical Education, Revenue, Forest, Sheep Husbandry	3	142	0	2	8	165	4	6	Minimum Matric and Maximum 10+2	Matric	Written
Ploughman/ Pump Operator/ Storeman/ Bullock man/ Mali/ Gardner/ Attendant/ Fieldman/ Gardner/ Packer, Attendant	Sheep Husbandry, Animal Husbandry	0	30	0	0	2	36	2	2	Minimum Matric and Maximum 10+2	Matric	Written
Safaiwala, Safaiwala/Sweeper	Health & Medical Education, PW(R&B) Department	2	35	0	1	4	46	2	2	Minimum Matric and Maximum 10+2	Matric	Written
Dying Attendant Ladakh	Industries & Commerce	0	1	0	0	0	1	0	0	Matriculate	Matric	Written

B-10+2 Level

Level-4 (25500-81100)

Deputy Forester	Forest, Ecology & Environment Department	0	1	0	0	0	1	0	0	10+2 or equivalent qualification with two or more the following subject: i. Mathematics ii. Physics iii. Chemistry iv. Biology Physical Standards as follow; i. Height: Male: Minimum 162 cms Female: Minimum 152 cms ii. Physical fitness -25 kms walk to be completed in four (04) hours, iii. Physical Fitness Certificate from Chief Medical Officer.	10+2	Written Physical Efficiency Test
Junior Nurse	Health & Medical Education Department	0	4	0	0	0	4	0	0	10+2 science (Medical) having biology and chemistry as subject, with Diploma in Nursing from SMF or any other recognized institute	10+2	Written
Junior Pharmacist	Health & Medical Education Department	0	7	0	0	0	7	0	0	10+2 science (Medical) having biology and chemistry as subject, with Diploma in Pharmacist from SMF or any other recognized institute	10+2	Written
X-Ray Assistant	Health & Medical Education Department	0	1	0	0	0	1	0	0	10+2 science (Medical) having biology and chemistry as subject, with Diploma in X-Ray Assistant/X-Ray Technician from SMF or any other recognized institute	10+2	Written
Laboratory Assistant	Health & Medical Education Department	0	1	0	0	0	1	0	0	10+2 science (Medical) having biology and chemistry as subject, with Diploma in Laboratory Assistant/Medical Laboratory Technology from SMF or any other recognized institute	10+2	Written
Stock Assistant	Sheep Husbandry Department	0	2	0	0	0	2	0	0	10+2 with Science (Medical)	10+2	Written
Veterinary Pharmacist	Animal Husbandry Department	0	8	0	0	0	9	0	1	10+2 with Science	10+2	Written
Level-2 (19900-63200)												
Wildlife Guard, Forest Guard	Wildlife Department, Forest, Ecology & Environment Department	1	34	0	1	3	41	0	2	10+2 or equivalent qualification with two or more the following subject: i. Mathematics ii. Physics iii. Chemistry iv. Biology Physical Standards as follow; i. Height: Male: Minimum 162 cms Female: Minimum 152 cms	10+2	Written Physical Efficiency Test

										ii. Physical fitness -25 kms walk to be completed in four (04) hours, iii. Physical Fitness Certificate from Chief Medical Officer.		
Agriculture Overseer/Field Assistant-III/ Farm Supervisor(Grade-II)/ Plant Protection Operator/Lab. Assistant Grade-II	Agriculture Department	0	2	0	0	0	2	0	0	10+2 with Science	10+2	Written
Junior Cultural Assistant	Information & Public Relation	0	1	0	0	0	1	0	0	Min 10+2 with Diploma or Certificate in Music or Dance or Theatre or other performing Arts from recognized Institute	10+2	Written
Horticulture Technician Grade-III	Horticulture Department	0	4	0	0	0	4	0	0	10+2 with one year certificate course in Basic Horticulture training from Recognized Institute	10+2	Written
Laboratory Assistant	School Education Department	0	3	0	0	0	3	0	0	10+2 with science having minimum six months diploma or certificate course in Laboratory Science.	10+2	Written
C-Graduate Level						Level-5 (29200-92300)						
Wildlife Forester	Wildlife Department	0	1	0	0	0	1	0	0	Bachelor Degree with two or more of the following Subjects; i. Mathematics ii. Physics iii. Chemistry iv. Botany v. Zoology vi. Forestry vii. Geology viii Agriculture ix. Statistics x. Horticulture xi. Environment or Bachelor Degree in Agriculture or Bachelor Degree in Engineering or Bachelor Degree in Veterinary Science from a University established by law in India or possess a qualification recognized by the Government as equivalent thereto; Physical Standards as follow; i. Height: Male: Minimum 162 cms Female: Minimum 152 cms ii. Physical fitness -25 kms walk to be completed in four (04) hours,	Graduate	Written Physical Efficiency Test

										iii. Physical Fitness Certificate from Chief Medical Officer.		
Steno Typist	Health & Medical Education Department	0	2	0	0	0	2	0	0	Graduation from any recognized university with minimum one year National Trade certificate(NTC) or State Trade Certificate(STC) in Stenography (English) ii. Minimum speed of 65 and 35 words per minute in short hand and computer type writing Respectively. iii. 200 hrs OR six month certificate course in Computer Application from any recognized institute.	Graduate	Written, Type Test
Panchayat Account Assistant	Rural Development Department	0	10	0	0	1	12	0	1	Graduation from any recognized University.	Graduate	Written
Level-4 (25500-81100)												
Wasil Baqi Nawis (WBN)	Revenue Department	0	6	0	0	0	6	0	0	Graduation with a minimum 50% marks for Open Merit and 45% for Reserved Category in:- i. Commerce, ii. Business Administration iii. Science iv. Computer Application/IT V. Any other discipline with Mathematics, Statistics or Economics as one of the Subject.	Graduate	Written
Patwari	Revenue Department	0	7	0	0	0	7	0	0	Graduation from a Recognized University	Graduate	Written
Junior Assistant, Auditor Induscos, Junior Assistant/ Tabulator cum Operator, Junior Assistant/Tehvildar	Information & Public Relation, Industries & Commerce, School Education Department, Youth Services & Sports, Rural Development, PHE/I&FC, PW/R&B Department, Animal Husbandry Department, Sheep Husbandry, Agriculture, Health & Medical Education Department, Revenue Department	0	47	0	0	1	52	3	1	Graduation from any recognized University with minimum 200 hrs or six month Certificate Course in Computer Applications from any Government recognized institute and to qualify type test with speed of not less than 35 words per minutes on computer key board.	Graduate	Written, Type Test
Social Worker Grade-II	Social & Tribal Welfare Department	0	7	0	0	0	7	0	0	Bachelors in Social Work/ Social Sciences from recognized University.	Graduate	Written
Supervisor	Social & Tribal Welfare Department	0	5	0	0	0	5	0	0	Female Candidates with Bachelor in Social Work/Social Sciences from recognized University	Graduate	Written

Junior Instructor Painting Ladakh	Industries & Commerce Department	0	4	0	0	0	4	0	0	Bachelor of fine arts in Thangka/Fresco Painting from a recognized University	Graduate	Written
Carpet Assistant/Carpet Mechanic	Industries & Commerce Department	0	2	0	0	0	2	0	0	Bachelor Degree in Textile Technology/ Carpet Technology from recognized University	Graduate	Written
Talim writer cum Designer Ladakh	Industries & Commerce Department	0	1	0	0	0	1	0	0	Bachelor Degree in Carpet or Textile design from any Recognized institute	Graduate	Written
Level-2 (19900-63200)												
Library Assistant	School Education Department	0	2	0	0	0	2	0	0	Bachelor's Degree in Library Science or Graduation with Minimum one year Diploma in Library Science	Graduate	Written
Assistant Storekeeper/ Shali Clerk	Food Civil Supplies & Consumer Affairs	0	9	0	0	1	11	0	1	Graduation from any recognized University	Graduate	Written
		8	463	0	5	25	534	15	18			